

PLYMOUTH COUNTY COMMISSIONERS
MEETING

December 7, 2017

A regular meeting of the Plymouth County Commissioners was called to order at 6:00 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Sandra M. Wright, Commissioner Gregory M. Hanley and Commissioner Daniel A. Pallotta. Chairman Wright called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, Deputy Treasurer Jeffrey Welch, County Administrator Frank Basler, 4H Director Molly Lipper, County Attorney Edward Gildea and Executive Assistant Nancy O'Rourke.

Meeting Minutes –December 1, 2017

Commissioner Pallotta made a motion to approve the meeting minutes of December 1, 2017. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-Vouchers

Commissioner Pallotta made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-Payroll

Commissioner Pallotta made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Anniversary Step Increase-

Alcides DaVeiga to 4-9

Michael Hambly to 2-3

Thomas Jones to 20-6

Cameron Macedo to 2-2

Matthew Newman to 2-3

Ivanilda Veiga to 2-3

Michael Wholey to 5-6

Joyce Lewis to 10-5

Commissioner Pallotta made a motion to accept and approve the personnel status forms. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-FY 2018 Budget Transfer

Commissioner Pallotta made a motion to provide the following Budget Transfers for the maintenance and operation of the County of Plymouth for fiscal year beginning July 1, 2017 and ending June 30, 2018, as follows:

<u>DEPT</u>		<u>INCREASE</u>	<u>DECREASE</u>
19	<u>Regional Services</u>		
239	Professional & Technical Services	\$5,000.00	
99	<u>Special Accounts</u>		
01.15.0.001	Mayflower RSVP		\$5,000.00

Commissioner Hanley seconded.
Vote-The motion passed unanimously.

Lease-Renewal Option Rockland Satellite Registry of Deeds

Commissioner Hanley made a motion to authorize Administrator Basler to exercise the renewal option on the lease for the satellite office of the Registry of Deeds located in Rockland, MA. Commissioner Pallotta recused himself from the vote due to a business relationship with Unicorn Realty. Chairman Wright seconded.
Vote: Chairman Wright-Yes. Commissioner Hanley-Yes. Commissioner Pallotta-Recused.

Vote-Appraisal 155 West Elm Street, Brockton MA

Commissioner Pallotta made a motion to authorize the Chairman to sign an agreement with New England Appraisal Services to conduct an appraisal for the property located at 155 West Elm Street, Brockton MA. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Vote-Disposition 155 West Elm Street, Brockton, MA

Commissioner Pallotta made a motion to declare that the building located at 155 West Elm Street, Brockton, MA and the abutting County owned properties are available for disposition. The Commissioners authorized the Administrator to move forward with a Request for Proposal that seeks the highest price proposal from a responsive and responsible proposer. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Courthouse Rent Report

Administrator Basler expressed his appreciation to Administrative Assistant Tammy Correa and the Treasurer's Office staff for the hard work that went into preparing the 2017 Courthouse Rent Report.
Commissioner Pallotta made a motion to authorize the Chairman to sign the report on behalf of the Board. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Administrator's Report

Mileage

Administrator Basler briefed the Commissioners on ongoing discussions regarding mileage payments for Registry of Deeds employees. Commissioner Pallotta requested the discussion be tabled to a future meeting.

Treasurer's Report

Treasurer O'Brien presented the Board with draft revenue and expense projections and provided an update on PCOT.

Next Meeting: Statutory Meeting–Tuesday, January 2, 2018

At 6:28 p.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant