

PLYMOUTH COUNTY COMMISSIONERS
MEETING

November 20, 2019

A regular meeting of the Plymouth County Commissioners was called to order at 9:03 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright, and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Register of Deeds John Buckley, Assistant Treasurer Jeff Welch, R, 4-H Director Molly Lipper, 4-H Educator Valerie Schell, Superintendent of Buildings Doug Wedge, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

Vote to utilize Banker's Lot warehouse for America's Hometown Parade

Commissioner Hanley made a motion to grant a license to Olly deMacedo, Executive Director, Committee for America's Hometown Parade to use the warehouse located at 26 Long Pond Rd., Plymouth, MA to house the parade floats during the off season. Commissioner Wright seconded.

Vote: The motion passed unanimously.

At 9:06 a.m. Chairman Pallotta recessed the meeting.

At 9:10 a.m. Chairman Pallotta resumed the meeting.

Meeting Minutes –October 31, 2019

Commissioner Wright made a motion to approve the minutes of October 31, 2019. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS forms:

Michelle McVicar – promotion to open position of Assistant Dept Head/Recording 18-4; Margaret Morrison – anniversary step increase to 13-3; Kathryn Oakley – anniversary step increase to 11-2; and Jaclyn O'Leary – anniversary step increase to 17-6; Debra Whelan – anniversary step increase to 13-4; Valerie Schell – anniversary step increase to 20-7; Ivanilda Veiga – anniversary step increase to 2-5; Thomas Jones – anniversary step increase to 20-8; Michael Wholey – anniversary step increase to 5-8; Cameron Macedo – anniversary step increase to 2-4; Joyce Lewis – anniversary step increase to 10-7

Commissioner Wright made a motion to accept and approve the personnel status forms as listed and table for discussion the promotion to open position of Assistant Dept. Head/Recording at the Registry of Deeds. Commissioner Hanley seconded for discussion.

Chairman Pallotta stated he was in favor of the promotion to the open position but was not approving the subsequent back fill of the vacant position. As stated at the annual Advisory Board meeting in June, Chairman Pallotta expects some consolidation of positions will take place to eliminate the need to fill an open position.

Vote: The motion passed unanimously.

After some discussion and input by Register Buckley, Commissioner Hanley made a motion to approve the personnel status form for Michelle McVicar—promotion to open position of Assistant Dept. Head/Recording 18-4. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to approve back filling the subsequent open position. The motion was not seconded.

Vote-Vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-Payroll

Commissioner Wright made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Update & Vote-County Farm Mediation Agreement and County Farm Lease

Chairman Pallotta requested additional plan information on the building the County will be using and once those questions are answered the lease will be ready for approval of the board.

Register's Report

Register Buckley reports deeds excise figures for the month of November are trending upward but not large increases.

Treasurer's Report

Assistant Treasurer Jeffrey Welch reported as of October 31st Plymouth County has reached the million-dollar threshold for their reserves in PCOT. PCOT now has \$23.2 million in assets under management.

Extension Director's Report

Director Molly Lipper thanked the board for attending the recent awards banquet and assisting in distributing the awards and certificates. Molly and Blake are working on plans for utilizing the \$20,000 state funding for the entomology program. The 4-H Farm Task Force will be meeting next Monday to discuss plans for the anticipated state funding of \$100,000.

Maintenance Superintendent's Report

Chairman Pallotta and Administrator Basler briefed the board on a recent meeting held with OTC (Office of the Trial Court) regarding issues with the Wareham District Courthouse cooling system replacement. The county received an estimate of approximately \$768,000 to replace the 45-year-old system. Commissioner Wright made a motion to authorize Administrator Basler to send a letter to DCAMM notifying of the emergency procurement needs. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote of support for naming of Black Cat Brook

Commissioner Wright made a motion to support the request to name the brook off Black Cat Preserve in Plymouth, MA, Black Cat Brook. Commissioner Hanley seconded.

Vote: Chairman Pallotta–No. Commissioner Wright–Yes. Commissioner Hanley–Yes.

Vote FY 20 snow plow contractor awards

Commissioner Wright made a motion to award bids for providing snow plowing and sanding for county buildings to the following:

Lawcewicz Homes

Gary Lawcewicz 508.944.5502

Brockton, MA 02302

–Brockton Superior Court, Brockton

–Registry of Deeds Satellite Office, Brockton

McDuffy & Son

Robert McDuffy 508.326.0740

Wareham, MA 02571

–Registry of Deeds, Plymouth

–County of Plymouth Administration Building, Plymouth

D&J Enterprises

Dave Sergi 774.244.6672

Wareham, MA 02571

–Wareham District Court, Wareham

Hub Construction & Maintenance Co.

Paul Gratta 617.719.0926

Hingham, MA 02045

–Hingham District Court, Hingham

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote FY 20 fuel oil bid and Plymouth County Fuel Oil contract

Commissioner Wright made a motion that the County award bids for the purchase of #2 Fuel Oil for the County of Plymouth and various political sub-divisions thereof for the period from December 1, 2019 to November 30, 2020, to the following:

Williams Energy, 39 Adams Street, Braintree, MA 02184

Peterson Oil Service, Inc. 75 Crescent Street, Worcester, MA 01605

Sprague Operating Resources LLC, 185 International Drive, Portsmouth, NH 03801

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to enter into a Contract with Peterson Oil Service, Inc. 75 Crescent Street, Worcester, MA 01605 for the furnishing of Brockton Superior Courthouse with Heating Fuel Oil for the period of December 1, 2019 to November 30, 2020. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote notice for acknowledgement of Halifax land disposition

Commissioner Wright made a motion to acknowledge the disposition of land located in Halifax. The following was published in the Central Register

The Plymouth County Commissioners are selling their 50% interest in a property, co-owned by the Town of Halifax, located off Aldana Road, Halifax identified as Map 34 Parcel A and B, as shown in Plan Bk 35, Pg. 240 of the Plymouth County Registry of Deeds, to the Town of Halifax for \$75,000. The Town will then sell the entire property to the Massachusetts Department of Fish and Game (DFG) for passive recreational use. An appraisal by Mark D. Truran was completed on May 10, 2019 for the entire property with a value of \$250,000. Therefore, the County is selling its position with an appraised value of \$125,000 for \$75,000. The reason for this sale is that the ultimate sale of the property to the DFG will improve the local natural resources by allowing a public parking area for passive recreation be placed on this property. This property is contiguous with many other acres of DFG land which leverages the area for a greater appreciation by county inhabitants of local undeveloped passive recreation conservation land.

As per MGL 30B, any disposition of property for less than the determined assessed value requires a published notice in the Central Register explaining the reasons for the decision and disclosing the difference between the value and the price to be received.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Administrator's Report

Grant writer update

Administrator Basler briefed the board on a recent meeting held with the Town of Kingston to approve the Kingston share of the hiring of a regional grant writer. He will be following up with Hingham, Halifax, and Middleborough to gauge interest.

Advisory Board Meeting Date

Administrator Basler confirmed the date of December 5, 2019 for the next Plymouth County Advisory Board meeting.

Update on FY 19 and FY 20 transfers for December meeting

Administrator Basler is working with Treasurer O'Brien on the votes required for budget transfers for FY 2019 and FY 2020 to be approved at the next Commissioners meeting and Advisory Board meeting.

The meeting adjourned at 9:55 a.m.

Documents and/or exhibits

- Meeting Minutes–October 31, 2019
- Map–Black Cat Brook, Plymouth, MA
- FY 20 Snow Plow Contractor Awards
- FY 20 Fuel Oil Bid Award and Contract
- Public Hearing Documents–Aldana Rd., Halifax, MA
- Invitation–Brockton Redevelopment Authority–Mayor Bill Carpenter
- Invitations–125th Anniversary Celebration–Brockton City Hall

Respectfully submitted,
Nancy O'Rourke
Executive Assistant