

PLYMOUTH COUNTY COMMISSIONERS

MEETING

June 29, 2018

A regular meeting of the Plymouth County Commissioners was called to order at 8:35 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, County Administrator Frank Basler, Deputy Treasurer Jeff Welch, Superintendent of Buildings Doug Wedge, and Executive Assistant Nancy O'Rourke.

Meeting Minutes –May 31, 2018

Commissioner Hanley made a motion to table the approval of the Meeting Minutes of May 31, 2018. Chairman Pallotta seconded.

Vote–Vendor Vouchers

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote–Payroll

Commissioner Hanley made a motion to accept and approve payroll as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Retirement–Registry of Deeds

Susan Wood

New Address

Margaret Morrison

Fill Existing Vacancy

Stephen C. Morris, Asst. Bldg. Custodian JG 2-1

Step Increase

Tammy Correa – anniversary step to 24-8; Sheila Avery–anniversary step to 24-8; Kelly Morse–Perez–anniversary step to 18-7; Judith Scott–anniversary step to 26-9; Mildred Yuscavitch–anniversary step to 15-8; Miguel Barbosa–anniversary step to 2-6; Peter McCormack–anniversary step to 2-3; Jason Pinkham–anniversary step to 5-4; Avelino Teixeira–anniversary step to 2-6; Carlota Ramos Veiga–anniversary step to 2-6; Frances Abraham–anniversary step to 18-5; Kathleen Ambrose–anniversary step to 13-5; Diane Bennett–anniversary step to 13-8; Michael Bradley–anniversary step to 13-9; Gina Clark–anniversary step to 21-5; Franklin Macdonald–anniversary step to 9-4;

Lynn Reynolds-anniversary step to 21-5; Christine Richards-anniversary step to 22-7; Anita Rocheteau-anniversary step to 9-2; Gregory White-anniversary step to 15-7; Maureen Young-anniversary step to 13-6.

Commissioner Hanley made a motion to accept and approve the personnel status forms as listed with a special thanks to Ms. Susan Wood for her 18 years of service. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-Approve new SEIU Clerical and Custodial Contract, and OPEIU Registry Contract

Commissioner Hanley made a motion to accept and approve the three-year contracts as negotiated between the County of Plymouth and the SEIU Clerical and Custodial Union and the OPEIU Registry Workers Union. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-Approve 1.5% year-end bonus for all non-union active employees, consistent with union contracts

Commissioner Hanley made a motion to approve a 1.5% year-end bonus for all active non-union employees. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vacation Carry Forward Requests

Commissioner Hanley made a motion to approve vacation carry forward amounts for the listed employees consistent with County Policy. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

House Bill 4000 Update

Commissioner Hanley made a motion to table the House Bill 4000 Update. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Update-155 West Elm Street disposition

Commissioner Hanley made a motion to table the 155 West Elm Street Update. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

“Wood Lot” Use Committee

Commissioner Hanley made a motion to allow the Chair to finalize a five or seven person committee for the study of the highest and best use of the County Wood Lot and for the Wood Lot Land Use Committee to report back to the Commissioners. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Registry Brockton Satellite Office relocation

Commissioner Hanley made a motion to table the discussion on the Registry Brockton Satellite Office relocation. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote–Award IFB Transcription Services for Land Court

Commissioner Hanley made a motion to accept the proposal of Conduent Enterprise Solutions, LLC, 7030 Fly Road, East Syracuse, NY as the responsive and responsible proposal offering the best price of \$0.232 per output line for land record transcription/transcription documentation services for the Plymouth County Registry of Deeds. Chairman Pallotta seconded.

Vote: The motion passed unanimously

Register’s Report

Commissioner Hanley made a motion to table the Register’s Report. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Treasurer’s Report

Commissioner Hanley made a motion to table the Treasurer’s Report. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote–Disposition of Surplus Property: 2006 Ford Ecovan

Commissioner Hanley made a motion to declare the following item as surplus; the item is no longer usable to the department and will be disposed of: Description: 2006 Ford ECOVAN E250, VIN#1FTNE24W86HB09754

Vote–Vehicle Bid–Ford One Year Contract

Commissioner Hanley made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the FORD MOTOR COMPANY and accessories and equipment as listed in the Invitation for Bid–Ford#19–20–21 to MHQ, Inc., Marlborough, MA for the period of July 1, 2018 to June 30, 2019. Two additional one–year extensions are possible at the sole discretion of the Plymouth County Commissioners. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Administrator’s Report:

Commissioner Hanley made a motion to table the Administrator’s Report. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

At 8:40 a.m. the meeting adjourned.

Respectfully submitted,
Nancy O’Rourke
Executive Assistant