

PLYMOUTH COUNTY COMMISSIONERS
MEETING

May 31, 2018

A regular meeting of the Plymouth County Commissioners was called to order at 5:05 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, Chief Executive Assistant Marilyn Marvill, County Administrator Frank Basler, 4-H Director Molly Vollmer, and Executive Assistant Nancy O'Rourke.

Meeting Minutes –April 26, 2018 and May 3, 2018

Commissioner Wright made a motion to approve the Meeting Minutes of April 26, 2018.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve the Meeting Minutes of May 3, 2018. Chairman Pallotta seconded.

Vote: Chairman Pallotta–Yes. Commissioner Wright–Yes. Commissioner Hanley–Abstain due to absence.

Vote–Vendor Vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote–Payroll

Commissioner Wright made a motion to accept and approve payroll as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Resignation

Matthew Newman

Step Increase

Ronald Butterworth JG 2–2

Paul Curran JG 2–3

Commissioner Wright made a motion to accept and approve the personnel status forms. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Chairman Pallotta made a motion to approve the hiring of a replacement position JG 1.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

House Bill 4000 Update

Treasurer O'Brien briefed the Commissioners on the status of HB 4000 and the reports the bill is currently in the House Ways and Means Committee and he expects an answer by mid next week.

Update-155 West Elm Street disposition

Administrator Basler briefed the Commissioners on the recent tank removal as well as issues with the elevator and costs to repair. Commissioner Hanley made a motion to authorize the Chair to sign in their behalf for the sale of 155 West Elm St., Brockton, MA to the Southern New England Conference Association of Seventh-Day Adventist for \$700,000.00. The closing date is June 14, 2018. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Registry Brockton Satellite Office relocation

Administrator Basler briefed the Commissioners on plans to relocate the offices to the previous D.A.'s building located at 32 Belmont Street, Brockton.

Vote-Accept and Approve final FY 2017 Financial Audit

Commissioner Wright made a motion to accept and approve the FY 2017 Financial Audit. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-FY 2018 Supplemental Budget

Commissioner Wright made a motion to appropriate from Real Asset Disposition the following Supplemental Budget Appropriations for the maintenance and operation of the County of Plymouth for fiscal year beginning July 1, 2017 and ending June 30, 2018, as follows:

<u>DEPT 10</u>	<u>Contractual Expenses</u>	
701	Purchase of Land	\$700,000.00
	Total Appropriation	\$700,000.00

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-FY 2018 Budget Transfers

Commissioner Wright made a motion to provide for Budget Transfers for the maintenance and operation of the County of Plymouth for fiscal year beginning July 1, 2017 and ending June 30, 2018. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

<u>DEPT</u>		<u>INCREASE</u>	<u>DECREASE</u>
03	<u>Commissioners' Office</u>		
219	Misc. Comm. Services		\$150.00

	Professional & Tech.		
239	Svcs.		\$950.00
241	Employee Education		\$1,100.00
275	Repair & Svc. Ofc. Equip		\$1,000.00
291	Advertising	\$900.00	
	Printing & Bindery		
295	Service	\$500.00	
340	Household Supplies		\$100.00
361	Postage	\$3,300.00	
421	Association Memberships	\$500.00	
463	Equipment Rental	\$600.00	
05	<u>Parking Department</u>		
	Professional & Tech.		
239	Svcs.		\$1,000.00
	Computer Software		
277	Service		\$1,000.00
361	Postage	\$2,000.00	
06	<u>Building Maintenance</u>		
120	Overtime	\$4,000.00	
221	Electricity		\$45,000.00
222	Gas & Fuel		\$3,000.00
223	Fuel Oil Contracts		\$3,000.00
239	Professional Services	\$133,500.00	
264	Sub-contract Plumbing	\$1,900.00	
266	Maintenance: Paved Areas		\$27,000.00
271	Automotive Repair		\$3,000.00
273	Machinery Repair		\$20,000.00
310	Electrical Supplies		\$5,000.00
311	Construction Supplies	\$7,000.00	
314	Sewer Supplies		\$10,000.00
315	Water Supplies		\$5,000.00
330	Heating Supplies		\$11,000.00
340	Household Supplies		\$15,000.00
399	Miscellaneous Supplies	\$600.00	
501	Automobiles & Trucks	\$35,000.00	
	<u>Co-operative Extension</u>		
08	<u>Service</u>		
399	Miscellaneous Supplies		\$1,180.00
421	Association Memberships	\$330.00	
522	Laboratory Equipment	\$850.00	
10	<u>Contractual Expenses</u>		

	200	Contractual Services		\$1,500.00
	231	Appraisal Services	\$1,500.00	
	431	Comprehensive Bldg. Ins.	\$1,200.00	
	433	General Liability Insurance		\$1,200.00
17		<u>Fire Control-Airplane</u>		
	271	Automotive Repair		\$2,500.00
	303	Gasoline		\$400.00
	439	Miscellaneous Insurance	\$1,400.00	
	469	Miscellaneous Rentals	\$1,500.00	
30		<u>Treasurer's Office</u>		
	239	Professional Services	\$500.00	
	277	Computer Software Svc.		\$2,250.00
	340	Household Supplies	\$250.00	
	361	Postage	\$4,000.00	
34		<u>Registry of Deeds</u>		
	212	Data Communication Lines		\$3,000.00
	282	In-State Travel	\$3,000.00	
	361	Postage		\$2,500.00
	362	Stationery & Office Supply	\$2,500.00	
	423	Law Books	\$1,273.21	
	462	Lan & Building Rental		\$1,273.21
80		<u>Mayflower Mun. Health</u> <u>Group</u>		
	239	Professional & Tech. Svc.		\$27.44
	241	Employee Education		\$100.00
	277	Computer Software Svc.	\$570.16	
	421	Association Memberships		\$550.00
	439	Miscellaneous Insurance	\$107.28	
99		<u>Special Accounts</u>		
01	18.0.439	Group Insurance		\$40,000.00
	TOTAL	INCREASE/DECREASE	<u>\$208,780.65</u>	<u>\$208,780.65</u>

Vote-FY 2019 Revenue

Commissioner Hanley made a motion to approve the FY 2019 Revenue Figures totaling \$10,405,292.64. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote–Chapter 64D, Deeds Excise Funds–County 60%

Commissioner Wright made a motion to approve the amount of \$1,380,000.00 representing the County's 60% of the 10.625% of Deeds Excise Tax Revenue, which will be generated according to Chapter 64D, as shown in the total income figure for the operation of the County of Plymouth for fiscal year July 1, 2018 through June 30, 2019. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote–Chapter 64D, Deeds Excise Funds–Registry of Deeds–40%

Commissioner Wright made a motion to approve the amount of \$920,000.00 representing the Registry of Deeds' 40% of the 10.625% of Deeds Excise Tax Revenue, which will be generated according to Chapter 64D, as shown in the total income figure for the operation of the Plymouth County Registry of Deeds for fiscal year July 1, 2018 through June 30, 2019. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote–FY 2019 Budget

Commissioner Wright made a motion to provide for the maintenance of the County of Plymouth, its Departments, Boards and Commissions, Institutions and sundry other services, for certain improvements, and to meet certain requirements of Massachusetts General Law regulating the disbursement of County Funds and the approval thereof for fiscal year July 1, 2018 through June 30, 2019. The total for the FY 2019 Budget is \$10,405,292.64.

Carver Stream Naming Request

Administrator Basler briefed the Commissioners on a request received from Matt O'Donnell from the U.S. Board on Geographic Names regarding a proposal to name an unnamed tributary of the Winnetuxet River in the Town of Carver. The proposal was submitted by a resident of Carver to commemorate Robert (Bob) "Grumpy" Conway (1946–2010), local conservationist, photographer, and bog foreman, and member of the Carver Conservation Commission. The Carver Board of Selectmen unanimously voted to name the stream "Grumpy's Brook". Commissioner Hanley made a motion to approve the request. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Office Products and General School/Arts & Crafts Supplies MOU with Hampshire COG

Commissioner Hanley made a motion to authorize Administrator Basler to sign an MOU on behalf of the Commissioners with the Hampshire COG to participate in a collaborative procurement for office supplies and school arts and crafts supplies for member communities within Plymouth County. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote–Vehicle Bid One Year Extension–Liberty Chevrolet

Commissioner Wright made a motion to extend the contract for the Cooperative Bid for Public Service Vehicles manufactured by the CHEVROLET MOTOR COMPANY and accessories and equipment as listed in the Invitation for Bid–Chevrolet #18–19–20 to LIBERTY CHEVROLET INC., Wakefield, MA for the period of July 1, 2018 to June 30, 2019. Any increase in base price,

equipment prices and package prices per the current contract option to extend. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-Vehicle Bid One Year Extension-Colonial Ford, Inc. dba CMG

Commissioner Wright made a motion to extend the contract for the Cooperative Bid for Public Service Vehicles manufactured by the FORD MOTOR COMPANY and accessories and equipment as listed in the Invitation for Bid-Ford #18-19-20 to COLONIAL FORD, INC. DBA CMG, Plymouth, MA for the period of July 1, 2018 to June 30, 2019. Any increase in base price, equipment prices and package prices per the current contract option to extend. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-Vehicle Bid One Year Extension-Central Dodge, Inc.

Commissioner Wright made a motion to extend the contract for the Cooperative Bid for Public Service Vehicles manufactured by the DODGE MOTOR COMPANY and accessories and equipment as listed in the Invitation for Bid-Dodge #18-19-20 to CENTRAL DODGE, INC., Raynham, MA for the period of July 1, 2018 to June 30, 2019. Any increase in base price, equipment prices and package prices per the current contract option to extend. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote-Vehicle Bid One Year Extension-MHQ, Inc.

Commissioner Wright made a motion to extend the contract for the Cooperative Bid for Public Service Vehicles manufactured by the TOYOTA MOTOR COMPANY and accessories and equipment as listed in the Invitation for Bid-Toyota #18-19-20 to MHQ, Inc., Marlborough, MA for the period of July 1, 2018 to June 30, 2019. Any increase in base price, equipment prices and package prices per the current contract option to extend. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Administrator's Report:

Maintenance Update

Administrator Basler distributed a list of current and upcoming projects planned for county buildings to the Commissioners. Wareham District Court Judge Wright expressed her appreciation for all the hard work of our custodial staff during the spring clean-up. Mr. Basler also briefed the Commissioners on the upcoming Administrative Office of the Trial Court's RFP for custodial services. Commissioner Hanley requests a meeting with Christopher McQuade to discuss the RFP.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to discuss strategy concerning union negotiations with SEIU and OPEIU, and to consider the purchase, exchange, lease or value of real property, located at 155 West Elm Street, Brockton, MA and the "Woodlot", Long Pond Road, Plymouth, including access options, if the chair declares that an open meeting

may have a detrimental effect on the negotiating position of the governmental body. The Board voted to enter Executive Session and to return to open public session at 5:45 p.m.

Chairman Pallotta called the roll: Commissioner Hanley–Yes. Commissioner Wright–Yes. Chairman Pallotta–Yes.

At 6:10 p.m. Chairman Pallotta called the roll to enter back into open session: Commissioner Hanley–Yes. Commissioner Wright–Yes. Chairman Pallotta–Yes.

Vote–Temporary Hiring–Maintenance

Commissioner Hanley made a motion to authorize the hiring of Cory Leonard as a temporary custodian with a term not to exceed 90 days. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote–0 Raffaele Road, Plymouth, MA & 144R Long Pond Road, Plymouth, MA

Commissioner Hanley made a motion to authorize the Chair to sign in their behalf the purchase and sale agreements for the properties at 0 Raffaele Road, Plymouth, MA from Balboni, LLC for \$335,000.00 and Lot 42–1 Long Pond Road, Plymouth, MA from Christine Silva for \$325,000.00. Commissioner Wright seconded.

Vote: The motion passed unanimously.

County Fire Chiefs’ Donation

The Commissioners presented the County’s annual contribution of \$8,000.00 for Firefighter training to Norwell Fire Chief Andrew Riordan, Onset Fire Chief Raymond Goodwin, Middleborough Fire Chief Lance Benjamino and East Bridgewater Fire Chief Timothy Harhen.

At 6:30 p.m. the meeting adjourned.

Respectfully submitted,
Nancy O’Rourke
Executive Assistant