

PLYMOUTH COUNTY COMMISSIONERS

MEETING

May 2, 2019

A regular meeting of the Plymouth County Commissioners was called to order at 8:30 a.m. at the County of Plymouth Registry of Deeds Brockton Satellite Office, 32 Belmont Street, Brockton, MA. Present were Chairman Daniel A. Pallotta, and Commissioner Sandra M. Wright. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Assistant Register of Deeds Timothy White, Deputy Treasurer Jeff Welch, Superintendent of Buildings Doug Wedge, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to consider the purchase, exchange, lease or value of real property; County Farm, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the governmental body. The Board voted to enter Executive Session and to return to open public session at 8:31 a.m.

Chairman Pallotta called the roll: Commissioner Wright-Yes. Chairman Pallotta-Yes.

At 8:45 a.m. Chairman Pallotta called the roll to enter back into open public session. Commissioner Wright-Yes. Chairman Pallotta-Yes.

Meeting Minutes –April 4, 2019

Commissioner Wright made a motion to table the meeting minutes of April 4, 2019 due to Commissioner Hanley's absence. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Release of Executive Session Minutes

Commissioner Wright made a motion to release Executive Session Minutes of February 12, 2016; February 26, 2016; March 25, 2016; April 27, 2016; May 23, 2016; June 9, 2016; June 30, 2016; July 28, 2016; September 22, 2016; March 21, 2017; April 20, 2017; June 29, 2017; January 12, 2018; February 9, 2018; March 9, 2018; April 26, 2018; May 31, 2018; July 26, 2018; and November 8, 2018 to public record. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-Vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-Payroll

Commissioner Wright made a motion to accept and approve payroll as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Frank Basler presented the Commissioners with personnel status forms for:

Retirement

Judith Scott with 33 years of service with the County

LOA-Use of accrued time

Carlota Ramos Veiga

New Hire/Fill Vacancy-Custodian

Nicholas DeCouto 2-1

Commissioner Wright made a motion to accept and approve the personnel status forms. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote: Sick Leave Buy-Back-Patricia Anderson

Commissioner Wright made a motion to order the County Treasurer pay to Patricia A. Anderson, 20 Craig Street, Carver, MA 02333, the sum of Two Thousand, eight hundred, ninety-six dollars and thirty-four cents (\$2,896.34) to be paid from the Plymouth County FY19 Budget. As said Patricia A. Anderson retired from the position of Assistant Department Head Index-Comparer at the Plymouth County Registry of Deeds, on April 18, 2019 with 579 hours to her sick leave credit. The amount of sick-leave buyback is 20% or 115.30 hours at the rate of compensation of \$25.12 per hour.

Vote: Sick Leave Buy-Back-Judith Scott

Commissioner Wright made a motion to order the County Treasurer pay to Judith Scott, 8 Swifts Beach Road, Wareham, MA 02571, up to the sum of Fourteen Thousand, eight hundred, thirty-one dollars and twenty-seven cents (\$14,831.27) to be paid from the Plymouth County FY19 Budget. As said Judith Scott will retire from the position of Accounts Payable/Parking Supervisor at the Plymouth County Treasurers Office on May 15, 2019 with 1,784.75 hours to her sick leave credit. The amount of sick-leave buyback is 20% or 356.95 hours at the rate of compensation of \$41.55 per hour or will be adjusted based on any usage between this meeting and May 15, 2019.

Discussion & Vote: Revenues for FY 2020

Commissioner Wright made a motion to approve the revenue figures for FY 2020. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Discussion & Presentation of FY 2020 Budget

Treasurer O'Brien gave an update to the Commissioners on various changes in the FY 2020 Budget with respect to the retirement of two employees in the Treasurer's office and upgrades in software to the Parking Department. Per the request of the Commissioners to consolidate positions where possible, the position of Accounts Payable will be combined with the Payroll Clerk position. The Commissioner's requested that each department, with the exception of the Maintenance Department, not automatically fill any vacant positions. Positions in the Maintenance Department are fully reimbursed by the State through Court rent.

Treasurer's Report

Treasurer O'Brien invited the Commissioner's to attend the next PCOT meeting to be held June 14, 2019 at 8:30 am, 44 Obery St., Plymouth, MA

Vote-Treasurer's Surety Bond

Commissioner Wright made a motion pursuant to M.G.L. Chapter 35, section 3, to certify that the Bond of Thomas J. O'Brien, as County Treasurer, with Western Surety Company, as Surety, in the sum of One Hundred Thousand Dollars (\$100,000.00), is on file in the Office of the County Commissioners, at Plymouth, in said County. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Discussion of Pension Obligation Bond

Treasurer O'Brien gave an update on the status of the Pension Obligation Bond discussed at the last meeting. Treasurer O'Brien is working on legislative approval with Senator Michael Brady and Senator Vinnie deMacedo. The Commissioners would like to add this item to the agenda for the Advisory Board meeting in June.

Vote-PCOT Investment Committee Representative

Commissioner Wright made a motion to appoint Ron Clark to the PCOT Investment Committee. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Intergovernmental land transfer-Halifax update

County Administrator Basler briefed the Commissioners on the status of the land transfer of a 7.5-acre parcel of county conservation land to the Town of Halifax. The Department of Fish & Game will then purchase the land from the Town of Halifax. The transaction will be done in FY20 pending an appraisal.

32 Belmont Street, Brockton Update

Administrator Basler gave a brief update on a possible lease with Brockton Neighborhood Healthcare.

Discussion of 2020 renewal of the Commissioners Vehicle Procurement contracts

Commissioner Wright made a motion to authorize a new bid in the fall of 2019 for Model Year 2020 vehicles. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Letter to the Town of Plymouth re: land fill

Chairman Pallotta and Administrator Basler are in the process of drafting a letter to the Town of Plymouth.

Administrator's Report

Maintenance update

Administrator Basler and Superintendent Doug Wedge will be conducting team meetings and Spring Cleaning in all county courthouses.

Dredge update

Administrator Basler is working with the Harwich Harbormaster regarding dredging projects in Harwich using the Plymouth County Dredge.

Advisory Committee date

The Annual Meeting of the Plymouth County Advisory Board will be held Thursday, June 13, 2019 at 7:00 p.m. at the Administration Building, 44 Obery St., Plymouth, MA

At 9:37 a.m. the meeting adjourned.

Documents and/or exhibits

Meeting Minutes–April 4, 2019

Executive Session Minutes Cleared–February 12, 2016; February 26, 2016; March 25, 2016; April 27, 2016; May 23, 2016; June 9, 2016; June 30, 2016; July 28, 2016; September 22, 2016; March 21, 2017; April 20, 2017; June 29, 2017; January 12, 2018; February 9, 2018; March 9, 2018; April 26, 2018; May 31, 2018; July 26, 2018; and November 8, 2018

Draft County Estimated Revenue FY20

Draft Proposed County Budget FY20

Municipal Procurement Revenues document

Vote–Sick Leave Buy Back–Patricia Anderson

Vote–Sick Leave Buy Back–Judith Scott

Vote–County Treasurer Surety Bond

Respectfully submitted,
Nancy O'Rourke
Executive Assistant