

PLYMOUTH COUNTY COMMISSIONERS  
STATUTORY MEETING

January 3, 2017

A statutory meeting of the Plymouth County Commissioners was called to order at 9:08 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright. Commissioner Gregory M. Hanley was unable to attend. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeffrey Welch, Register of Deeds John Buckley, Assistant Register of Deeds Tim White, County Attorney Mark Gildea, 4-H Extension Director Molly Lipper, Superintendent of Buildings Doug Wedge, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

**Meeting Minutes – November 17, 2016**

Commissioner Wright made a motion to approve the meeting minutes of November 17, 2016. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**Vote – Vendor Vouchers**

Commissioner Wright made a motion for approval of vendor vouchers as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**Vote – County Personnel Status Forms**

County Administrator Basler presented the Commissioners with personnel status forms for:

Registry of Deeds:

Temporary to Permanent

Michele McVicar, Bookkeeper/Clerical Asst. JG 15-9

Fill Existing Vacancy

Debra Whelan, Recorder, JG 13-1

Rebecca Galandzi, Land Records Assistant, JG 9-1

MMHG:

Step Increase

Joyce Lewis, JG 10-4

Maintenance Department:

Step Increase

Matthew Newman, JG 2-2

Alcides DaVeiga, JG 4-8

Michael Wholey, JG 5-5

Thomas Jones, JG 20-5

Ivanilda Veiga, JG 2-2

Michael Hambly, JG 2-2

Probation Extension-6 months

Michael Hambly, Asst. Bldg. Custodian

Commissioner Wright made a motion to accept and approve the aforementioned personnel status forms. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**Register's Report**

Register Buckley briefed the Commissioners on end of calendar year 2016 statistics. The highest number of documents over the past 3 years were recorded this year. Register Buckley is confident that 2017 will be positive despite a recent percentage increase in interest rates.

An IFB for Indexing and Scanning Services is being advertised shortly will funding through the Tech Fund.

**Treasurer's Report**

**GASB 45**

Treasurer O'Brien presented an agreement with Sherman Actuarial to provide the GASB 45 report for Plymouth County for \$7,000.00. Commissioner Wright made a motion to authorize the Chairman to sign the agreement with Sherman Actuarial. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**PCOT**

Treasurer O'Brien briefed the Commissioners on the recent addition of the Town of Berkley in Bristol County to the PCOT program. The Treasurer requested the participation of the Commissioners to reach out to their respective home town Boards of Selectmen to introduce the PCOT program.

**4H/Cooperative Extension Director's Report**

Director Milly Vollmer briefed the Commissioners on the sad news of the recent passing of a 4H member in a car accident. Letters were presented for the Commissioners signatures to Boards of Selectmen in the towns of Hanover, Norwell and Plymouth announcing new clubs.

### **Maintenance Superintendent Report**

Superintendent Wedge briefed the Commissioners on recent training held with senior maintenance staff members and gave kudos to Administrator Basler and the Commissioners for offering the very successful program. Superintendent Wedge also expressed concerns on staffing levels. The Commissioners will discuss additions and or changes in Executive Session.

### **Vote-IRS Mileage Rate**

Commissioner Wright made a motion to decrease the mileage allowance from .54 cents per mile to 53.5 cents per mile effective January 1, 2017 per the Internal Revenue Service. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

### **Vote-Plymouth County Gasoline and Diesel Fuel Bid**

Commissioner Wright made a motion to award the bid for the purchase of 87 Octane Gasoline and Ultra Low Sulphur Diesel Fuel for the County of Plymouth and various political sub-divisions for the period from January 1, 2017 to December 31, 2017, to:

Noonan Brothers Petroleum, Inc.  
415 West Street  
West Bridgewater, MA 02379

Dennis K. Burke  
284 Eastern Avenue  
Chelsea, MA 02150

Chairman Pallotta seconded.

Vote: The motion passed unanimously.

### **Administrator's Report**

#### **Court Rent**

Administrator Basler briefed the Commissioners on the recent filing of the 2016 court rent report and the pending appeal of the 2015 report.

#### **9C State Budget Cuts**

Administrator Basler briefed the Commissioners on recent notification of budget cuts affecting the requested funding to rehab to the D.A's building in Brockton and the funding for the Central Plymouth County Water Commission.

The District Attorney plans to be moved out of the building at 32 Belmont Street in Brockton by the end of January. The Commissioners are concerned with a vacant building.

### **Filing Legislation**

Administrator Basler advised the Commissioners the timeline to file or re-file legislation is January 4, 2017 to January 20, 2017. The Commissioners would like to be the lead in re-filing the deeds excise legislation.

### **DEP public comment–East/West Monponsett Ponds, White Oak Reservoir and Stetson Pond**

Administrator Basler presented correspondence from the DEP requesting public comment on the Draft Total Maximum Daily Loads for total phosphorous in East/West Monponsett Ponds, White Oak Reservoir and Stetson Pond. Chairman Pallotta requested Mr. Basler draft a separate letter from the Commissioners.

### **Vehicle contract update**

Current total sales for municipal vehicles is \$22.1 million with a total savings of \$773,000 for members.

### **Onset Fire Department Study Committee**

The RFP for the feasibility study for a new fire station for Onset was awarded to Kaestle Boos Associates.

### **Correspondences**

Administrator Basler presented monthly reports received from Register Buckley as well as a letter received from the Town of Scituate notifying the county of withdrawal from the Mayflower Municipal Health Group.

### **Executive Session**

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing strategy with respect to litigation of Commonwealth of Mass et al v. Sullivan et al and to discuss the consideration of purchase, exchange or lease of real property, Lot 083-000-002H-000 and 083-000-001-000, 0 Long Pond Road, Plymouth, MA and 44, 50 and 67 Obery Street, Plymouth, MA the Board voted to enter into Executive Session and to return to open public session at 10:03 a.m. Chairman Pallotta called the roll: Commissioner Wright–Yes. Chairman Pallotta –Yes.

At 10:50 a.m. Chairman Pallotta called the roll to enter back in to open public session: Commissioner Wright–Yes. Chairman Pallotta–Yes.

**Vote-County Personnel Status**

After some discussion regarding maintenance staffing Commissioner Wright made a motion to accept and approve the personnel status form to hire Cameron Macedo as a permanent employee at JG 2-1 effective January 3, 2017.

Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**Vote-Town of Plymouth Sewer Easement**

Commissioner Wright made a motion to approve the request for the sewer easement at the back of the transfer station and the bankers lot. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**Agreement-Town of Plymouth roundabouts 44 and 50 Obery Street**

After some discussion the Commissioners agree in principal to the proposed roundabouts subject to agreeable terms on drainage and relocation of signage.

At 10:55 a.m. the meeting adjourned.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant