

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

June 3, 2021

A regular meeting of the Plymouth County Commissioners was called to order at 5:00 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Commissioner Sandra M. Wright and Commissioner Jared L. Valanzola.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, 4-H Director Molly Vollmer, County Attorney Shannon Resnick, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Commissioner Wright called for the Pledge of Allegiance.

**Vote to accept and approve CPS Forms:**

Lidiane Afonso – new hire 90 day temporary emergency hire as custodian 2-1; Tia Quinn – new hire 4-H Administrative Asst for vacant permanent part time position at 9-1; Matthew Hanley – new hire Special Asst. to the Treasurer ungraded; Monica Joyce – renew temporary emergency hire for 60 days; Catherine Acampora – regrade to 4-H Extension Educator to 20-1; Sheila Avery – regrade to JG 26 at 26-6; Joyce Lewis – regrade to JG 15 at 15-1; Kelly Morse Perez – regrade to JG 21 at 21-5; Frances Abraham – anniversary step increase to 18-8; Kathleen Ambrose – anniversary step increase to 13-8; Gina Clark – anniversary step increase to 21-8; Franklin Macdonald – anniversary step increase to 9-7; Lynn Reynolds – anniversary step increase to 21-8; Anita Rocheteau – anniversary step increase to 9-5; Maureen Young – anniversary step increase to 13-9; Miguel Barbosa – anniversary step increase to 2-9; Avelino Teixeira – anniversary step increase to 2-9; Carlota Ramos Veiga – anniversary step increase to 2-9; and Cheryl Enegess – anniversary step increase to 23-8.

Commissioner Valanzola made a motion to accept and approve the personnel status forms listed. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**CARES Act: update and possible distribution votes**

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$406.00 to Murphy, Hesse Toomey & Lehane, LLP for Administrative Support. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Treasurer O'Brien reports the Commissioners have approved over 100 submission packets in the past 3 weeks. The Towns of Hanover, Marshfield, Mattapoisett, Norwell, Plympton, and

Scituate are all at their cap. The Towns of Bridgewater, Hanson, Middleborough, and Wareham have not reached 50% of the cap. Treasurer O'Brien will reach out to those towns at the end of this month to inquire as to the cause of the delay in submissions.

Approximately 18 million has been requested by the State for reimbursements for expenses in Plymouth County from March 2020 to December 2020. The Treasurer will not be reimbursing those expenses.

Additional funds will be needed to the Town of Marshfield and the City of Brockton for COVID-19 Regional Vaccination Programs.

#### **American Recovery Plan Act (ARPA)–discussion and possible votes**

Treasurer O'Brien briefed the board on recent statements by the legislature in the media regarding the states handling of CARES Act funds and guidelines for the ARPA program are still being updated. Commissioner Valanzola feels most of the member communities in Plymouth County would like the county to accept the funds and oversee the program for them. The Treasurer expressed his concern as to possible liabilities to the county and although a team is in place to administer the program, he requested additional time before a decision is made by the board with a formal vote. Commissioner Valanzola agreed to allowing additional time for more guidance from the Federal Government and the Treasurer's team.

#### **Plymouth County Personnel Handbook–Discussion and Vote**

Attorney Resnick presented a draft handbook with updates and changes. Administrator Basler would like to include Tammy Correa HR Administrative Assistant in additional discussions on changes and to provide historical background on the original handbook.

At 5:55 p.m. the meeting was adjourned.

#### **Documents and/or exhibits:**

- Draft–Plymouth County Personnel Handbook
- Article–Federal COVID Funds–Boston Globe
- Articles–Federal Funding COVID–State House News

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant