

PLYMOUTH COUNTY COMMISSIONERS
MEETING

September 16, 2022

A regular meeting of the Plymouth County Commissioners was called to order at 12:05 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chair Sandra M. Wright, and Commissioner Jared L. Valanzola. Commissioner Gregory M. Hanley was unable to attend due to a prior commitment.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, County Attorney Shannon Resnick, 4-H Director Molly Lipper, Superintendent of Buildings Doug Wedge, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Chair Wright called for the Pledge of Allegiance.

Vote Meeting Minutes: July 21, 2022, and August 11, 2022

Commissioner Valanzola made a motion to approve the meeting minutes of July 21, 2022, and August 11, 2022. Chair Wright seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS Forms:

Rebecca Galandzi-anniversary step increase to 13-6; Cheryl Enegess-retiring as Payroll Clerk/Accounts Payable; Tia Quinn hired as Data Entry Manager 18-1; Inacia Teixeira-hired as permanent full-time custodian 3-1; John Moran-temporary emergency full-time custodian 1-1 extension through October 14, 2022; Maria Anjos-hired as temporary 90-day emergency full-time custodian 1-1.

Commissioner Valanzola made a motion to accept and approve the personnel status forms listed. Chair Wright seconded.

Vote: The motion passed unanimously.

Vote to accept and approve vendor vouchers

Commissioner Valanzola made a motion to approve vendor vouchers as recommended by the Treasurer. Chair Wright seconded.

Vote: The motion passed unanimously.

Vote to accept and approve payroll vouchers

Commissioner Valanzola made a motion to approve payroll vouchers as recommended by the Treasurer. Chair Wright seconded.

Vote: The motion passed unanimously.

Cheryl Enegess sick leave buy back vote

Commissioner Valanzola made a motion to order that the County Treasurer pay to Cheryl Enegess, 232 Halfway Pond Road, Plymouth, MA the sum of Ten Thousand, Sixty-Eight Dollars and Sixty-Six Cents, (\$10,068.66) to be paid from the Plymouth County FY 2023 Budget. As said, Cheryl Enegess retired from the position of Payroll/ Accounts Payable at the Plymouth County Treasurers Office, on August 25, 2022, with 1321.00 hours to her sick leave credit. The amount of sick leave buyback is 20% or 264.20 hours at the rate of compensation of \$38.11 per hour. Chair Wright seconded.

Vote: The motion passed unanimously.

CARES Act: update and distribution votes

Treasurer O'Brien reports with the reimbursements voted today, the CARES Act distribution of funds will be concluded for Plymouth County. The Commissioners distributed over \$90 million to the Plymouth County member communities and hospitals. Treasurer O'Brien announced the County received an Achievement Award for having the lowest administrative costs of less than 1%. Treasurer O'Brien and Chairman Wright gave kudos to all departments involved in the success of the program.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$1,006,207.22 to Brockton Hospital, Inc. dba Signature Healthcare-Brockton Hospital. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$1,006,207.22 to Beth Israel Deaconess Hospital-Plymouth, Inc. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$1,006,207.22 to Southcoast Hospitals Group, Inc. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to rescind the prior reimbursement of \$26,289.73 to the Town of Whitman. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$42,559.08 to the Town of Whitman. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$11,932.49 for Administrative Support to Eric A. Kinsherf, CPA. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$3,451.00 for Administrative Support to Murphy, Hesse, Toomey & Lehane, LLP. Chair Wright seconded.
Vote: The motion passed unanimously.

American Recovery Plan Act (ARPA) update and votes

Treasurer O'Brien reports there are currently 9 submitted applications in process.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$5,297.75 for Administrative Support to Clifton, Larson, Allen, LLP. Chair Wright seconded.
Vote: The motion passed unanimously.

ARPA discussion with the City of Brockton

Mayor Robert Sullivan of Brockton made a presentation to the board requesting \$2 million in County ARPA funds for the Father Bill's & Mainspring Housing Resource Center, 124 Manley Street, Brockton, MA.

John Yazwinski, CEO and President of Father Bills presented a budget summary and requested a letter of commitment from the County. John Messia, Director of Constituent Services and Meghan Bridges, City Solicitor were also in attendance. Commissioner Valanzola is supportive of the project but expressed concern as to the distribution of ARPA funds for the remaining 26 communities. Chair Wright thanked the Mayor and President Yazwinski for the presentation and will take this matter under advisement.

Vote Plymouth County Vehicle Bid Extension for Liberty Chevrolet

Commissioner Valanzola made a motion to extend the contract for the Cooperative Bid for Public Service Vehicles manufactured by the **CHEVROLET MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Chevrolet #20-24, as updated for approved price differentials, to **LIBERTY CHEVROLET, INC.**, 90 Bay State Road, Wakefield, MA for the period of November 1, 2022, to June 30, 2023. Chair Wright seconded.
Vote: The motion passed unanimously.

Award Plymouth County Vehicle Bid IFB's for 2022 with County option renewals to 2026

Administrator Basler briefed the board on the recent bid opening conducted for municipal vehicles for Ford, Dodge Chrysler Jeep, Honda, and Nissan. The bid for Chevrolet will be done after the first of the year when pricing is available for new model years.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **FORD MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Ford #2023-2026 to **COLONIAL FORD, INC. dba COLONIAL MUNICIPAL GROUP (CMG)**, 11 Pilgrim Hill Road, Plymouth, MA for the period of October 1, 2022, to October 31, 2023, per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.

To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **FORD MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Ford #2023-2026 to **MHQ, Inc., 401 Elm Street, Marlborough, MA** for the period of October 1, 2022, to October 31, 2023, per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.
To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **DODGE/CHRYSLER/JEEP MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Dodge/Chrysler/Jeep #2023-2026 to **MHQ, Inc., 401 Elm Street, Marlborough, MA** for the period of October 1, 2022, to October 31, 2023, per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.
To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **DODGE/CHRYSLER/JEEP MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Dodge/Chrysler/Jeep #2023-2026 to **CENTRAL CHRYSLER DODGE JEEP RAM OF RAYNHAM, 191 New State Highway, Raynham, MA** for the period of October 1, 2022, to October 31, 2023, per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.
To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **DODGE/CHRYSLER/JEEP MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Dodge/Chrysler/Jeep #2023-2026 to **COLONIAL SOUTH AUTOMOTIVE, INC., dba COLONIAL CHRYSLER JEEP DODGE RAM, 42 State Road, Dartmouth, MA** for the period of October 1, 2022, to October 31, 2023, per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.
To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **HONDA MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Honda #2023-2026 to **COLONIAL IMPORTS SOUTH, INC. dba COLONIAL HONDA, 225 State Road, Dartmouth, MA** for the period of October 1, 2022, to October 31, 2023,

per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.

To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to award the Cooperative Bid for Public Service Vehicles manufactured by the **NISSAN MOTOR COMPANY** and accessories and equipment as listed in the Invitation for Bid-Nissan #2023-2026 to **COLONIAL NISSAN OF MEDFORD, INC., 104 Mystic Avenue, Medford, MA** for the period of October 1, 2022, to October 31, 2023, per attached price sheet. Four additional one-year extensions are possible at the sole discretion of the Plymouth County Commissioners.

To authorize the Plymouth County Administrator to sign said contracts. Chair Wright seconded.

Vote: The motion passed unanimously.

Courthouse Rent Report audit letter

Administrator Basler presented the audit completed by the Office of Court Management for FY 2021. The submitted costs of \$596,639.13 for Pension Costs/OPEB were not reimbursed.

Administrator Basler will submit an appeal.

Treasurer's Report

Treasurer O'Brien reports the Town of Fairhaven has contracted with the County to participate in the Parking Program. Deputy Treasurer Jeff Welch distributed a quarterly newsletter he developed to inform all participants in the Parking Program of various historical data and comparisons.

Treasurer O'Brien gave an update on the single audit for FY 20 currently being reviewed with FY 21 in process. The auditors will be here mid-November to begin the FY 22 audit.

Register's Report

Register Buckley reports total mortgages are down 43% compared to last year. Sale prices of homes continues to stay high.

Extension Director's Report

4-H Director Molly Lipper reports both Marshfield and East Middleborough Fairs were a huge success. Meg Riley working with the students in the Greenhouse continue to harvest many vegetables with some donated to the COA for "Free Food Friday". Meg will becoming a Certified Master Gardener after completion of courses and WATD has scheduled an interview with Meg. Entomologist Blake Dinius has attended a number of Federal and State seminars this summer and is researching the invasive "Spotted Lantern Fly". Interviews will be taking place next week for the vacant part-time administrative position.

Maintenance Superintendent's Report

Superintendent Doug Wedge briefed the board on a variety of projects currently taking place at all the Courthouses.

Administrator's Report

-50 Obery Street Rent RFP for former Old Republic space

With the recent vacancy of Old Republic at the Registry of Deeds in Plymouth, an RFP will be issued to offer the available space to a new tenant.

-Upcoming Meeting Dates and schedule Advisory Board meeting-Thursday, October 27th.

The Commissioner's next meeting will be held Thursday, October 13, 2022, at 5:30 p.m. and notice will be given to the Advisory Board members for a Zoom meeting to be held Thursday, October 27, 2022.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, Paragraph 3; to consider the purchase, exchange, lease or value of real property, the County Woodlot, Plymouth, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the governmental body. The Board voted to enter Executive Session and to not return to open public session at 1:10 p.m.

Chair Wright called the roll: Commissioner Valanzola-Yes. Chair Wright-Yes.

At 2:20 p.m. Commissioner Valanzola made a motion for the meeting to adjourn. Chair Wright seconded.

Vote: The motion passed unanimously.

Documents and/or Exhibits:

- Draft Meeting Minutes-July 21, 2022, and August 11, 2022
- City of Brockton/Father Bill's Mainspring handout
- Vote-Sick Leave Buy-back-Cheryl Enegess
- Votes and warrants CARES Act
- Votes and warrants ARPA
- Vote-Vehicle Bid extension-Liberty Chevrolet
- Votes-Vehicle Bid Award
- Court Rent Report audit letter

Respectfully submitted,
Nancy O'Rourke
Executive Assistant