

PLYMOUTH COUNTY COMMISSIONERS
MEETING

June 9, 2022

A regular meeting of the Plymouth County Commissioners was called to order at 5:08 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Sandra M. Wright, and Commissioner Jared L. Valanzola. Commissioner Gregory M. Hanley was unable to attend due to a scheduling conflict.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, Assistant Register of Deeds Timothy White, 4-H Director Molly Vollmer, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Chairman Wright called for the Pledge of Allegiance.

Vote Meeting Minutes: May 26, 2022

Commissioner Valanzola made a motion to approve the meeting minutes of May 26, 2022. Chair Wright seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS Forms:

There were no CPS forms for approval.

Vote to accept and approve vendor vouchers

Commissioner Valanzola made a motion to approve vendor vouchers as recommended by the Treasurer. Chair Wright seconded.

Vote: The motion passed unanimously.

Vote to accept and approve payroll vouchers

Commissioner Valanzola made a motion to approve payroll vouchers as recommended by the Treasurer. Chair Wright seconded.

Vote: The motion passed unanimously.

CARES Act: update and distribution votes

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$143,344.41 to the Town of East Bridgewater. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$191,659.40 to the Town of Halifax. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$540,955.54 to the Town of Hingham. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$186,496.75 to the Town of Hingham. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$700,444.98 to the Town of Marshfield. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$13,067.69 to the Town of Pembroke. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$1,161.03 to the Town of Pembroke. Chair Wright seconded.

Vote: The motion passed unanimously.

American Recovery Plan Act (ARPA) update and votes

Commissioner Valanzola made a motion to approve payment in the amount of \$3,929.50 to Clifton, Larson, Allen, LLP for Administrative Support. Chair Wright seconded.

Vote: The motion passed unanimously.

Discussion and vote: FY 2023 potential budget amendment

Treasurer O'Brien briefed the Commissioners on recent discussions and compromises reached with Register Buckley concerning his salary increase request at the last meeting.

Commissioner Valanzola made a motion to provide for the maintenance and operation of the County of Plymouth, its Departments, Boards and Commissions, Institutions, and sundry other services, for certain improvement, and to meet certain requirements of Massachusetts General Law regulating the disbursement of County Funds and the approval thereof for fiscal year July 1, 2022, through June 30, 2023, in the amount of \$12,462,473,25. Chair Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to amend the FY 2023 Plymouth County Expense Budget Department 34 – Registry of Deeds, Line Item 212 – Data Communication lines by deleting the sum of \$38,000.00 and inserting the sum of \$33,500 in place thereof; And to amend Department 34 – Registry of Deeds, Line Item 100 – Permanent Employees, by deleting the sum of \$2,089,166.02 and inserting the sum of \$2,093,666.02 in place thereof. Chair Wright seconded.

Vote: The motion passed unanimously.

Treasurer's Report

Treasurer O'Brien advised the Commissioners of an upcoming ARPA check presentation planned for the Town of Plymouth pumping station. Applications for CARES Act are winding down and final approvals will be at the next few meetings to close out the program. Treasurer O'Brien will resume the monthly updates on the budget going forward.

Deputy Treasurer Welch presented a brief update on the Parking Department and the addition of the Town of Hingham. A more formal presentation will be presented to the Advisory Board at their meeting tonight.

Register's Report

Register Buckley reports the deeds excise numbers are continuing to come in over estimates. He is anticipating the next year to be difficult and has conservative estimated revenues for the next fiscal year.

Vote-MHQ Vehicle Bid Steel Adjustment

Commissioner Valanzola made a motion to approve an increase in contract pricing for the Cooperative Bid for Public Vehicles manufactured by the FORD MOTOR COMPANY and accessories and equipment as listed in the Invitation for Bid-Ford #20-24 to MHQ Inc., 401 Elm Street, Marlborough, MA, for the period of February 1, 2022, to October 31, 2022. The price increases per attached documentation. The requested increases are allowable under the terms of the Bid Specifications found in Section 5.1 Escalation for Steel Mill Products. Chair Wright seconded.

Vote: The motion passed unanimously.

Extension Director's Report

4-H Director Molly Vollmer reports the paving of the Greenhouse parking area is scheduled for tomorrow. Programs continue to be busy as the summer progresses.

Administrator's Report

Administrator Basler continues to keep a tight rein on the County Maintenance Department budget for the rest of FY 2022 into FY 2023. Rising costs for heating fuel, gasoline and electricity have stretched the budget very thin.

Administrator Basler will be attending a meeting of County Administrators scheduled for Tuesday, June 14th. The meetings have been very productive and the exchange of ideas between the counties could result in increased revenues for next year.

Commissioner's New Business

Commissioner Valanzola briefed the board on the County Commissioners Association luncheon hosted by Norfolk County this afternoon. The deeds excise legislation will hopefully be decided by June 30th.

Chair Wright discussed a possible change to the Commissioners meeting schedule going forward to accommodate Commissioner Hanley's schedule.

At 5:58 p.m. Commissioner Valanzola made a motion for the meeting to adjourn. Chair Wright seconded.

Vote: The motion passed unanimously.

Documents and/or exhibits:

- Draft Meeting Minutes–May 26, 2022
- Draft FY 2023 Budget and Revenue
- Vote–FY 2023 Budget
- Vote–FY 2023 Budget Amendment
- Vote–MHQ Vehicle Bid Steel Adjustment
- Letter–BRG to Advisory Board Response re: Register of Deeds request

Respectfully submitted,
Nancy O'Rourke
Executive Assistant