

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

March 3, 2022

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Sandra M. Wright, Commissioner Gregory M. Hanley, and Commissioner Jared L. Valanzola.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeffrey Welch, Register of Deeds John Buckley, and County Administrator Frank Basler.

Chairman Wright called for the Pledge of Allegiance.

**CARES Act Check Presentation**

The Commissioners presented Mayor Robert Sullivan, Chief Financial Officer Troy Clarkson, and City Council President Jack Lally of the City of Brockton, four checks totaling \$1,319,032.93 from the Plymouth County CARES Program. To date, the City of Brockton has received 32 checks totaling \$18,487,763.06 from the CARES Program. Mayor Sullivan expressed his thanks on behalf of the residents of the City of Brockton and is appreciative of the great work being done between the City of Brockton and Plymouth County.

**Vote Meeting Minutes: February 17, 2022**

Commissioner Hanley made a motion to approve the meeting minutes of February 17, 2022.

Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

**Vote to accept and approve CPS Forms:**

Matthew Duggan-former temporary hire to fill Assistant Building Custodian at JG 3-1 to fill resignation.

Commissioner Hanley made a motion to accept and approve the personnel status form listed.

Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

**Vote to accept and approve vendor vouchers**

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

**Vote to accept and approve payroll vouchers**

Commissioner Hanley made a motion to approve payroll vouchers as recommended by the Treasurer. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

**Vote to accept and approve OPEIU Notary Certification bonus**

Commissioner Hanley made a motion to accept and approve a one-time, non-pensionable bonus of \$150.00 for obtaining a Notary Certification as negotiated with the OPEIU Registry of Deeds Union. The following employees will be paid the bonus per their contract: Gina Clark, Rebecca Galandzi, Susan MacDonald, Michelle McVicar, Jaclyn O'Leary, Christine Richards, Bernadette Tobin, Debra Whelan, and John Zigouras. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

**CARES Act: update and distribution votes**

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$12,401.81 to the Town of Abington. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$23,098.67 to the City of Brockton. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$127,159.40 to the Town of Halifax. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$22,121.44 to the Town of Hull. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$225,495.14 to the Town of Hull. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$28,275.03 to the Town of Hull. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$92,829.18 to the Town of Lakeville. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$61,799.01 to the Town of Lakeville. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$2,319.00 to the Town of Lakeville. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$94,302.83 to the Town of Middleborough. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **American Recovery Plan Act (ARPA)–update and vote Phase 2 for revenue replacement**

Treasurer O'Brien requested the board table the discussion and vote for Phase 2 revenue replacement.

Commissioner Valanzola made a motion to approve payment in the amount of \$5,730.75 to Clifton, Larson, Allen, LLP for Administrative Support. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Vote–Award RFP for Plymouth County Lobbying Services**

Commissioner Hanley made a motion that the county award the Request for Proposal of Lobbying Services, dated February 8, 2022, for lobby consulting services for the County of Plymouth thereof for the period from March 3, 2022, to December 31, 2022, to **Dempsey Associates, 11 Beacon Street, Suite 1120, Boston, Massachusetts 02108** at a cost of \$5,000 per month of services rendered plus appropriate expenses. The award has a one-year option to extend at the choice of the Plymouth County Commissioners. Additionally, to authorize Frank Basler, County Administrator, to sign the contract on behalf of Plymouth County. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

### **County snow closure policy**

The board discussed the current policy regarding closure of county buildings due to inclement weather. Consensus is moving forward Trial Court closure will guide the closure of county offices. Employee safety is always the number one factor for closing.

### **Treasurer's Report**

Treasurer O'Brien gave an update on the recent vote of MMHG to increase health insurance premiums by 3% for FY 2022 year. Other organizations that compete with MMHG have seen increases from 5–11% for the year.

## **Register's report**

Register Buckley presented a chart for the CPA surcharge history from 2017 to 2021 for Plymouth County communities.

## **Administrator's Report**

### **-Woodlot RFP update**

Administrator Basler will be accepting bids for the Woodlot RFP Wednesday, March 9, 2022, at 4:00 p.m. Presentations and interviews will be conducted Thursday March 10, 2022, at 9:00 a.m. by the Commissioners, Administrator Basler, Treasurer O'Brien, and Attorney Resnick.

### **-Indoor Target Range Feasibility Study RFP update**

The RFP for Indoor Target Shooting Range Feasibility Study proposals are due March 28, 2022.

### **-Real Property Disposition of Warehouse and Land at 60 Industrial Park Road, Plymouth**

Administrator Basler presented a contract proposal between the Plymouth County Commissioners and the Plymouth County Retirement Association to assist in the disposition of the warehouse at 60 Industrial Park Road, Plymouth, MA.

## **Commissioner's New Business**

Commissioner Hanley asked the Administrator to reach out to the Tourism board to inquire about their assistance in the forming of a sister county in Ireland.

The Commissioner's next meetings will be held Thursday, March 10, 2022, at 9:00 a.m. and Thursday, March 24, 2022, at 5:30 p.m.

At 6:50 p.m. the meeting adjourned.

## **Documents and/or exhibits:**

- Draft Meeting Minutes: February 17, 2022
- Vote-Award of RFP for Lobbying Services
- Draft contract-Lobbying Services
- OPEIU Notary stipend approval document
- Draft-Real Property Disposition-Warehouse, 60 Industrial Park Rd., Plymouth
- CPA surcharges chart

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant