

PLYMOUTH COUNTY COMMISSIONERS
MEETING

January 20, 2022

A regular meeting of the Plymouth County Commissioners was called to order at 5:31 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Sandra M. Wright, Commissioner Gregory M. Hanley, and Commissioner Jared L. Valanzola. Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeffrey Welch, Register of Deeds John Buckley, 4-H Director Molly Vollmer, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Chairman Wright called for the Pledge of Allegiance.

Byrne Grant Check Presentation

The Commissioners presented Captain Arthur McNulty and Lieutenant Brenda Perez of the City of Brockton Police Department a Byrne Grant check in the amount \$77,415.60.

Annual Reorganization of Board; Appoint MMHG Advisory Committee Member and Alternate; and Appoint Plymouth County Cooperative Extension Trustee/Liaison

Commissioner Valanzola made a motion that at the first meeting after the first Wednesday of January 2022, the Plymouth County Commissioners organized and chose by ballot and voice a Chairman in accordance with M.G.L. Ch. 34, Sec. 4, as amended, re-electing Sandra M. Wright of Bridgewater as Chairman of said Plymouth County Commissioners. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Appoint MMHG Advisory Committee Member and Alternate

Commissioner Hanley made a motion to re-appoint Commissioner Valanzola to the MMHG Advisory Committee with County Administrator Frank Basler as alternate member. Chairman Wright seconded.

Vote: The motion passed unanimously.

Appoint Plymouth County Cooperative Extension Trustee/Liaison

Commissioner Valanzola made a motion to re-appoint Chairman Wright as the 4-H/ Cooperative Extension Liaison. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote Meeting Minutes: December 30, 2021

Commissioner Hanley made a motion to approve the meeting minutes of December 30, 2021. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS Forms:

Susan MacDonald – anniversary step increase to 13–5 (new CBA approved hourly rate); Monica Joyce – 45–day extension as temporary part time employee; Kevin Will – 45 day extension as temporary full time custodian at JG1–1; Robert Kelley – new 90 day emergency temporary hire full time custodian at JG1–1; Matthew Duggan – new 90 day emergency temporary hire full time custodian at JG1–1; Edmund Toomey – resignation; OPEIU Contract update for 2.5% increase to new Salary Chart effective 1/20/22 with retro to 7/1/21 per CBA: Frances J. Abraham, Kathleen E. Ambrose, Joan M. Barove, Diane E. Bennett, Lisa A. Bezanson, Michael J. Bradley, Gina L. Clark, Mary Elizabeth Condon, Richard G. Connolly, Carol A. Costello, Rebecca Galandzi, Janet L. Gawthrope, Helen Homsey, Carolyn Laubenstein, Franklin Macdonald, Michele M. McVicar, Margaret M. Morrison, Kathryn B. Oakley, Jaclyn L. O’Leary, David Phillips, Lynn J. Reynolds, Jacelyn J. Rhoads, Christine Richards, Anita M. Rocheteau, Elizabeth Sheibley, Robin L. Thomas, Bernadette M. Tobin, Debra A. Whelan, Gregory White, Evan J. Young, and John Zigouras II.

Commissioner Hanley made a motion to accept and approve the personnel status forms listed. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote to accept and approve vendor vouchers

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote to accept and approve payroll vouchers

Commissioner Hanley made a motion to approve the payroll vouchers as recommended by the Treasurer. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote on FY22–FY24 OPEIU Salary Chart

Commissioner Valanzola made a motion as of July 1, 2021, to adopt the Plymouth County Salary Chart FY 2022–FY 2024 OPEIU Registry of Deeds Union as attached. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

CY 2021 Meeting Minutes

Chairman Wright signed the letter required for annual meeting minutes to be sent to the Department of Revenue.

CARES Act: update and distribution votes

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$18,053.35 to the Town of Abington. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$52,579.64 to the Town of Bridgewater. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$668,721.00 to the City of Brockton. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$59,281.09 to the Town of Duxbury. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$19,234.74 to the Town of Middleborough. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$263,476.93 to the Town of Plymouth. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$875.00 to the Town of Rockland. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$11,067.35 to the Town of Rockland. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$54,328.62 to the Town of Whitman. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$38,012.66 to the Town of Whitman. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$44,194.93 to the Town of Whitman. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Commissioner Hanley made a motion to approve the purchasing of COVID-19 rapid tests to be allocated to the Plymouth County member communities based on population. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Treasurer O'Brien briefed the board on the schedule for the distribution of the tests over a two-day period. Each Town and the City of Brockton will determine the method of distribution for their respective towns and city. The testing kits are to be delivered to the warehouse located at the new Plymouth County Retirement Offices in Plymouth.

American Recovery Plan Act (ARPA)-update

Treasurer O'Brien reported the federal guidance for ARPA with respect to revenue replacement has changed.

OPEB Funding Policy Adoption

Treasurer O'Brien requested this agenda item be tabled to the next meeting.

Register's Report

Register Buckley reports since 2005, the highest number of documents were recorded in 2021. Foreclosures remain low and the states obligation for the Sheriff's pension liability was closed in December.

Extension Director's Report

4-H/Extension Director Molly Vollmer reports Camp Farley in Mashpee, MA has reached an agreement with UMass for renewed funding of the camp. Meghan and Molly are developing agricultural career programs with Plymouth North High School. An event is planned for May 7th to dedicate the greenhouse. Commissioner Hanley made a motion to name the greenhouse the Daniel A. Pallotta Greenhouse. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Treasurer's Report

Treasurer O'Brien reports national healthcare premiums are expected to increase 7-10% this year. MMHG should be able to stay at 3-5% increase using the trust fund.

Maintenance Superintendent's Report

Administrator Basler reports 3 new temporary employees have recently started work in the courthouses to help alleviate absences due to COVID-19 positive cases.

The Court Rent Report is being finalized and will be available at the next meeting. Kudos to Tammy Correa for outstanding work once again compiling the report.

Administrator Basler continues to work with the insurance adjustors on replacing the chiller at the Hingham District Courthouse.

Kingstown Corp final report for Woodlot project and release of cash bond

Commissioner Hanley made a motion to release the funds held in escrow to Kingstown Corporation with the project completed. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

County Woodlot RFP and vote to sunset Woodlot Steering Committee

Administrator Basler reports the RFP has been advertised and currently 4 requests for packets have been received. Administrator Basler, Attorney Resnick, Treasurer O'Brien, and Commissioner Valanzola will review the submittals received.

Commissioner Hanley made a motion to dissolve the Woodlot Steering Committee. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Administrator's Report

-County Flag update

Administrator Basler gave an update on purchasing a banner to be used in parades and a flag to display in the Commissioners meeting room.

-Advisory Committee meeting date

Administrator Basler would like to schedule the next Advisory Board meeting for Thursday, March 31st for budget transfers. The board concurred with that date.

-update on COVID Rapid test delivery

Administrator Basler confirmed delivery of the tests for either Monday or Tuesday of next week with distribution beginning on Wednesday and Thursday. The Commissioners will hold a quick meeting in the morning for CARES Act distribution and votes and to oversee the test distribution with State and County Dignitaries.

Commissioner's New Business

Chairman Wright discussed the current issues with the Brockton Superior Courthouse and the possibility of a feasibility study for repairs.

The Commissioner's next meeting will be held Thursday, January 27, 2022, at 8:30 a.m. and Thursday, February 3, 2022, at 5:30 p.m.

At 7:00 p.m. the meeting adjourned.

Documents and/or exhibits:

- Draft Meeting Minutes and Executive Session Minutes: December 30, 2021
- Vote-OPEIU FY 2022-FY 2024 Salary Chart
- Vote and Ballots for Annual Re-organization of Board

- Distribution schedule for COVID-19 test kits
- Boston Globe Article-Department of Unemployment Assistance overpayments

Respectfully submitted,
Nancy O'Rourke
Executive Assistant