

Amended-9/28/21 to correct typo

PLYMOUTH COUNTY COMMISSIONERS
MEETING

June 1, 2021

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Gregory M. Hanley, Commissioner Sandra M. Wright, and Commissioner Jared L. Valanzola.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, 4-H Director Molly Vollmer, 4-H Educator Valerie Schell, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Chairman Hanley invited Register Buckley to lead the Pledge of Allegiance.

Vote Meeting Minutes- May 20, 2021

Commissioner Wright made a motion to approve the meeting minutes of May 20, 2021.

Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS Forms:

Michael Connor-JG 2-1 Permanent Full-time Asst. Custodian-Open Position; Jason Pinkham-FMLA request; Marilyn Marvill-resignation Personnel Manager (retirement), and Tara M. Harrington-new hire part time ungraded Personnel Manager.

Commissioner Valanzola made a motion to accept and approve the personnel status forms for Michael Connor and Jason Pinkham. Commissioner Wright seconded.

Vote: The motion passed unanimously.

After expressing concern on the salary of the part-time ungraded Personnel Manager, Commissioner Wright made a motion to table the discussion on the CPS forms for Marilyn Marvill and Tara Harrington to Executive Session. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote to accept and approve vendor vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

Vote to accept and approve payroll vouchers

Commissioner Wright made a motion to approve the payroll voucher as recommended by the Treasurer. Commissioner Valanzola seconded.

Vote: The motion passed unanimously.

CARES Act: update and possible distribution votes

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$617,938.48 to the City of Brockton. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$1,252,124.86 to the City of Brockton. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$223,560.10 to the Town of Duxbury. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$85,445.70 to the Town of Hanson. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$225,263.43 to the Town of Rochester. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$50,178.77 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$6,140.27 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$77,158.60 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$77,888.11 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$1,025.63 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$5,061.08 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$17,331.04 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$58,857.14 to the Town of Rockland. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Valanzola made a motion to approve reimbursements in the amount of \$30,330.00 to Eric A. Kinsherf, CPA for administrative support services. Commissioner Wright seconded.

Vote: The motion passed unanimously.

American Recovery Plan Act (ARPA)–discussion and possible votes

Treasurer O'Brien stated the guidelines for the ARPA program are still being updated and since there is no hard deadline advises the Commissioners delay any decisions on the county's plans to administer.

FY 2022 County Revenues Budget Discussion and Vote

Commissioner Valanzola made a motion to approve the FY 2022 County Revenue figures as presented by Treasurer O'Brien in the amount of \$12,445,142.69. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote: Chapter 64D, Deeds Excise Funds–County 60%

Commissioner Valanzola made a motion to approve the amount of One Million, Four Hundred Forty Thousand Dollars and no cents (\$1,440,000.00) representing the County's 60% of the 10.625% of Deeds Excise Tax Revenue, which will be generated according to Chapter 64D, as shown in the total income figure for the operation of the County of Plymouth for fiscal year July 1, 2021, through June 30, 2022. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote: Chapter 64D, Deeds Excise Funds–Registry of Deeds 40%

Commissioner Valanzola made a motion to approve the amount of Nine Hundred, Sixty Thousand Dollars and no cents (\$960,000.00) representing the Registry of Deeds' 40% of the 10.625% of Deeds Excise Tax Revenue, which will be generated according to Chapter 64D, as shown in the total income figure for the operation of the County of Plymouth for fiscal year July 1, 2021, through June 30, 2022. Commissioner Wright seconded.

Vote: The motion passed unanimously.

FY 2022 County Expenses Budget–Discussion and Vote

After a budget briefing by Treasurer O'Brien, the board tabled further discussion and votes on the budget with respect to union decisions and personnel changes for the Registry of Deeds to Executive Session.

FY 2022 County Salary Charts–SEIU Clerical Union and General Offices

Commissioner Valanzola made a motion as of July 1, 2021, to adopt the Plymouth County Salary Chart FY 2022–FY 2024 Clerical Union and Plymouth County Salary Chart FY 2022–FY 2024 General Offices as attached. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Plymouth County Personnel Handbook–Discussion and Vote

Due to a scheduling conflict, Attorney Resnick was unable to attend the meeting and will present the draft handbook at the next meeting.

Administrator's Report

Administrator Basler briefed the Board on the upcoming renovation work to be done at the Commissioner's building. Bids are due for the sale of the Onset Fire Station as well as the RFP for Water Quality Testing for the CPCWDC. Work continues with the renovations for the Plymouth County Retirement Association's new offices as well.

Commissioner's New Business

Commissioner Wright discussed the Gun Range study planned with funding in the FY 22 Budget and status on the Grant Writer position. Administrator Basler and Commissioner Valanzola will work on developing a contract for the position. Unfortunately, the partnership with member towns is not part of the FY 22 budget.

Chairman Hanley closed the meeting with Congratulations to Plymouth Police Chief Michael Botieri on his retirement and appreciation for his supportive advocacy for the County Gun Range. The Board requested Chief Botieri be invited to their next meeting for a citation presentation.

The next meeting will be Thursday, 6/3 at 5:00 p.m.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, Paragraph 3; to discuss strategy with respect to collective bargaining for union negotiations with OPEIU Registry union, and SEIU Maintenance union. The Board voted to enter Executive Session and to return to open public session at 6:42 p.m.

Chairman Hanley called the roll: Commissioner Wright-Yes. Commissioner Valanzola-Yes. Chairman Hanley-Yes.

At 7:55 p.m. the meeting was called back into open public session. Chairman Hanley called the roll: Commissioner Wright-Yes. Commissioner Valanzola-Yes. Chairman Hanley-Yes.

Vote to accept and approve CPS Forms:

Marilyn Marvill-resignation Personnel Manager (retirement), and Tara M. Harrington-new hire part time ungraded Personnel Manager.

Commissioner Valanzola made a motion to accept and approve the personnel status forms for Marilyn Marvill and Tara Harrington. Commissioner Wright seconded.

Vote: The motion passed unanimously.

FY 2022 County Expenses Budget-Discussion and Vote

Commissioner Valanzola made a motion to provide for the maintenance and operation of the County of Plymouth, its Departments, Boards and Commissions, Institutions and sundry other services, for certain improvement, and to meet certain requirements of Massachusetts General Law regulating the disbursement of County Funds and the approval thereof for fiscal year July 1, 2021, through June 30, 2022, in the amount of \$12,445,142.69. Commissioner Wright seconded.

Vote: The motion passed unanimously.

At 8:57 p.m. the meeting was adjourned.

Documents and/or exhibits

- Meeting Minutes-May 20, 2021
- Vote-FY 22, Chapter 64 D, County 60%
- Vote-FY 22, Chapter 64D, Registry of Deeds 40%
- Vote-FY 22 County Budget
- Vote-FY 22-FY24 Salary Charts Clerical Union and General Offices

Respectfully submitted,
Nancy O'Rourke
Executive Assistant