

PLYMOUTH COUNTY COMMISSIONERS
MEETING

November 19, 2020

A regular meeting of the Plymouth County Commissioners via Zoom video/teleconference per amended open meeting law requirements was called to order at 5:30 p.m. Chairman Daniel A. Pallotta held a roll call vote: Chairman Daniel A. Pallotta–Present. Commissioner Sandra M. Wright–Present and Commissioner Gregory M. Hanley–Present.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, 4-H Director Molly Lipper, County Administrator Frank Basler, Executive Assistant Nancy O'Rourke and Commissioner–Elect Jared Valanzola.

Chairman Pallotta called for the Pledge of Allegiance.

Vote Meeting Minutes – November 5, 2020

Commissioner Wright made a motion to approve the meeting minutes of November 5, 2020. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes. Commissioner Gregory M. Hanley–Yes.

Vote to accept and approve vendor vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes. Commissioner Gregory M. Hanley–Yes.

Vote to accept and approve CPS Forms

Michael Connolly–resignation as temporary custodian; Robert Barrett–new hire as temporary custodian 1–1; Valerie Schell–Anniversary Step Increase 20–8; Jaclyn O'Leary–Anniversary Step Increase 17–7; Kathryn Oakley–Anniversary Step Increase 11–3

Commissioner Wright made a motion to accept and approve the personnel status forms listed. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes. Commissioner Gregory M. Hanley–Yes.

Vote to accept and approve payroll voucher

Commissioner Wright made a motion to approve the payroll voucher as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes. Commissioner Gregory M. Hanley–Yes.

Vote-Transfer of Deeds Excise to Plymouth County Retirement Board for Sheriff's unfunded pension liabilities

Commissioner Wright made a motion that pursuant to M.G. L. Chapter 64D, section 11, that certain agreement entered into pursuant to such statute by the Secretary of Administration and Finance, the actuary of the Public Employee Retirement Administration Commission, the Plymouth County Retirement Association and their actuaries, and the Plymouth County Treasurer, the County appropriates **\$3,340,155.00** from the net amount of the deeds excise remitted to the state and transferred to the Deeds Excise Fund to the County Retirement system line item to partially satisfy the state's unfunded pension liabilities for the retired employees from the Sheriff's Department for Fiscal Year 2021. Commissioner Hanley seconded.

Vote: Roll Call-Chairman Daniel A. Pallotta-Yes. Commissioner Sandra M. Wright-Yes. Commissioner Gregory M. Hanley-Yes.

Vote-FY 2020 Budget Transfers

Commissioner Wright made a motion to provide for the following Budget Transfers for the maintenance and operation of the County of Plymouth for fiscal year beginning July 1, 2019 and ending June 30, 2020, as follows:

<u>DEPT</u>		<u>INCREASE</u>	<u>DECREASE</u>
<u>03</u>	<u>County Commissioners' Office</u>		
100	Permanent Employees	\$ 10,861.25	
239	Professional & Technical Services		\$ 1,251.67
241	Employee Education		\$ 649.29
282	In-State Travel	\$ 346.51	
291	Advertising	\$ 675.63	
295	Printing & Bindery Services	\$ 443.01	
362	Stationery & Office Supplies	\$ 1,061.09	
422	Newspapers & Periodicals		\$ 125.00
463	Equipment Rental	\$ 95.29	
<u>05</u>	<u>Parking Department</u>		
239	Professional & Technical Services		\$ 23,925.00
277	Computer Software Service	\$ 22,600.00	
361	Postage	\$ 750.00	
362	Stationery & Office Supplies	\$ 575.00	
<u>06</u>	<u>Building Maintenance</u>		
01.06.3.100	Maintenance Wages - Registry of Deeds	\$ 2,627.36	
01.06.4.100	Maintenance Wages - Wareham Court		\$ 6,600.00
01.06.5.100	Maintenance Wages - Brockton Court	\$ 22,481.86	
01.06.7.100	Maintenance Wages - General Court	\$ 3,490.88	
01.06.8.100	Maintenance Wages - Hingham Court		\$ 1,400.00
	Maintenance Overtime Wages - Registry of		
01.06.3.120	Deeds	\$ 643.58	
01.06.4.120	Maintenance Overtime Wages - Wareham Court	\$ 1,174.28	

01.06.5.120	Maintenance Overtime Wages - Brockton Court		\$ 1,750.00
01.06.7.120	Maintenance Overtime Wages - General Court	\$ 2,270.35	
01.06.8.120	Maintenance Overtime Wages - Hingham Court		\$ 2,100.00
	Maintenance Overtime Wages - Admin.		\$ 100.00
01.06.9.120	Building		
213	Telephones	\$ 5,875.00	
221	Electricity		\$ 28,000.00
222	Gas & Fuel		\$ 1,400.00
223	Fuel Oil Contracts	\$ 1,825.00	
239	Professional & Technical Services		\$ 130,749.79
264	Sub-contract Plumbing	\$ 18,000.00	
266	Maintenance: Paved Areas		\$ 37,000.00
267	Water & Sewer Maintenance		\$ 4,500.00
269	Building Repairs		\$ 38,000.00
271	Automotive Repair		\$ 5,000.00
273	Machinery Repair	\$ 82,000.00	
303	Gasoline		\$ 1,500.00
310	Electrical Supplies		\$ 4,400.00
311	Construction Supplies		\$ 3,250.00
314	Sewer Supplies (Town Bills)		\$ 23,000.00
315	Water Supplies (Town Bills)		\$ 13,000.00
316	Supplies for Paved Areas		\$ 1,000.00
319	Buildings & Grounds Supplies		\$ 4,000.00
<u>06</u>	<u>Building Maintenance (Continued)</u>		
330	Heating Supplies	\$ 25,000.00	
340	Household Supplies		\$ 3,000.00
399	Miscellaneous Supplies		\$ 2,500.00
501	Automobiles & Trucks		\$ 5,000.00
519	Misc. Electrical & Mechanical Equip.		\$ 10,000.00
<u>07</u>	<u>Engineering Department</u>		
231	Appraisal Services	\$ 1,950.00	
232	Engineering Services	\$ 4,700.00	
<u>08</u>	<u>Co-operative Extension Service</u>		
100	Permanent Employees	\$ 6,170.95	
<u>10</u>	<u>Contractual Expenses</u>		
235	Legal Services		\$ 40,694.00
431	Comprehensive Building Insurance	\$ 693.00	
433	General Liability Insurance	\$ 5,615.01	
<u>17</u>	<u>Fire Control - Airplane</u>		
239	Professional & Technical Services		\$ 1,575.00
271	Automotive Repair	\$ 9,500.00	

303	Gasoline		\$ 1,425.00
469	Miscellaneous Rentals		\$ 1,000.00

30 **Treasurer's Office**

100	Permanent Employees	\$ 13,850.89	
277	Computer Software Service	\$ 8,500.00	
299	Technical Services		\$ 11,500.00
569	Computer Equipment	\$ 3,000.00	

34 **Registry of Deeds**

100	Permanent Employees	\$ 20,829.77	
275	Office Equipment Repair		\$ 7,879.32
299	Miscellaneous Contractual Services	\$ 7,879.32	
312	Plumbing Supplies		\$ 150.00
353	Clinical Supplies		\$ 59.27
361	Postage		\$ 2,890.28
362	Stationery & Office Supplies	\$ 8,994.84	
363	Computer Supplies		\$ 1,869.68
422	Newspapers & Periodicals		\$ 232.05
423	Law Books		\$ 42.25
435	Surety Bonds		\$ 1,500.00
462	Land & Building Rental		\$ 2,059.00
469	Miscellaneous Rentals		\$ 192.31

80 **Mayflower Municipal Health Group**

100	Permanent Employees	\$ 5,119.99	
221	Electricity	\$ 2,600.00	
239	Professional & Technical Services		\$ 4,600.00
277	Computer Software Service	\$ 5,400.00	
282	In-State Travel		\$ 5,000.00
340	Household Supplies	\$ 525.00	
362	Stationery & Office Supplies		\$ 1,645.36
363	Computer Supplies		\$ 5,000.00
439	Group Insurance	\$ 2,300.37	
463	Miscellaneous Rentals	\$ 300.00	

99 **Special Accounts**

01.12.0.002	Reserve - Salary Increases		\$ 80,312.96
01.12.0.003	Reserve - Sick Leave Buyback		\$ 4,500.00
01.12.0.100	Wages - Sick Leave Bought Back	\$ 4,500.00	
01.18.0.439	Group Insurance		\$ 332,000.00

TOTAL	INCREASE / DECREASE	\$ 315,225.23	\$ 859,327.23
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Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Vote–Stabilization Fund

Commissioner Wright made a motion:

WHEREAS, on March 12, 2020 the Plymouth County Advisory Board authorized the Treasurer to borrow from the Stabilization Fund in anticipation of the FY2021 Courthouse Rent payment an amount not to exceed \$544,102.00 for the purposes of funding the emergency replacement of the Wareham District Courthouse chiller and cooling tower; and WHEREAS, monies sufficient to fund said chiller and cooling tower project were available through cost savings in other FY2020 budget line items; and WHEREAS, it was unnecessary to borrow from the Stabilization Fund; be it ENACTED, that the vote of the Plymouth County Advisory Board dated March 12, 2020 authorizing the Treasurer to borrow from the Stabilization Fund in anticipation of the FY2021 Courthouse Rent payment an amount not to exceed \$544,102.00 for the purposes of funding the emergency replacement of the Wareham District Courthouse chiller and cooling tower is hereby rescinded; and be it FURTHER ENACTED, that the Fiscal Year 2020 Operating Receipts as approved by the Plymouth County Advisory Board on June 13, 2019 as amended December 5, 2019 and March 12, 2020 be further amended as follows:

- Stabilization Fund	-	\$0.00
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Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Vote–FY 2021 Budget Allocation

Commissioner Wright made a motion that the Fiscal Year 2021 Operating Receipts as approved by the Plymouth County Advisory Board on June 18, 2020 be amended as follows:

- Committed Capital Purposes Fund	-	\$5,200,000.00
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Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Vote–FY 2021 Budget Transfers

Commissioner Wright made a motion to provide for the following Budget Transfers for the maintenance and operation of the County of Plymouth for fiscal year beginning July 1, 2020 and ending June 30, 2021, as follows:

<u>DEPT</u>		<u>INCREASE</u>	<u>DECREASE</u>
<u>06</u>	<u>Building Maintenance</u>		
01.06.9.239	Professional & Technical Services	\$ 300,000.00	

<u>31</u>	<u>County Retirement System</u>			
	490	Misc. Current Charges & Obligations (Pension Pre-Payment)	\$ 3,200,000.00	
<u>32</u>	<u>OPEB Liability Trust Fund</u>			
	490	OPEB Liability Trust Fund Contribution	\$ 400,000.00	
<u>99</u>	<u>Special Accounts</u>			
	01.24.0.000	Reserve - Stabilization Fund	\$ 1,140,000.00	
	01.25.0.000	Reserve - Capital Improvements	\$ 160,000.00	
	TOTAL	INCREASE / DECREASE	\$ 5,200,000.00	\$ -

Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.

Commissioner Gregory M. Hanley–Yes.

CARES Act: distribution votes

Commissioner Wright made a motion to approve reimbursements in the amount of \$19,530.20 to the Town of Rockland. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.

Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve reimbursements in the amount of \$83,030.70 to the Town of Rockland. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.

Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve reimbursements in the amount of \$7,407.90 to the Town of Rockland. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.

Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve reimbursements in the amount of \$611,161.32 to the Town of Plymouth. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.

Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve reimbursements in the amount of \$152,175.20 to the Town of Hull. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.

Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve reimbursements in the amount of \$687,075.75 to the Town of Hingham. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve a voucher in the amount of \$25,995.00 to Eric A. Kinsherf, CPA for Administrative Support. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Commissioner Wright made a motion to approve a voucher in the amount of \$5,098.85 to Clark, Balboni & Gildea for Administrative Support. Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Vote–Award Fuel Oil Bid and Contract

Commissioner Wright made a motion that the County award bids for the purchase of #2 Fuel Oil for the County of Plymouth and various political sub-divisions thereof for the period from December 1, 2020 to November 30, 2021, to the following:

Williams Energy
39 Adams Street
Braintree, MA 02184

Sprague Operating Resources LLC
185 International Drive
Portsmouth, NH 03801

Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Fuel Oil Contract

Commissioner Wright made a motion to enter into a contract with G.A. Williams & Sons, Inc. dba Williams Energy, 39 Adams Street, Braintree, MA 02184 for the furnishing of certain Plymouth County Buildings with Fuel Oil in accordance with Specifications and Bid of November 6, 2020 for the period from December 1, 2020 to November 30, 2021, as follows:

For #2 Fuel Oil at 100% of any increase/decrease over the Base Price, for the Boston Low of 1.1095 cents per gallon as shown in the OPIS Publications on Monday March 30, 2020; plus 0.1324 cents for the Operating Expense and Profit, to be delivered to the following building on an “as needed” basis:

Location

Plymouth County Superior Courthouse
72 Belmont Street
Brockton, MA 02130

Est. Annual Gallons

25,000

Commissioner Hanley seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

Commissioner's New Business

Commissioner Hanley made a motion to open contract negotiations with any one of the bargaining units for SEIU and OPEIU if interested. Chairman Pallotta seconded.

Vote: Roll Call–Chairman Daniel A. Pallotta–Yes. Commissioner Sandra M. Wright–Yes.
Commissioner Gregory M. Hanley–Yes.

At 5:47 p.m. the meeting adjourned.

Documents and/or exhibits

- Meeting Minutes–November 5, 2020
- Vote–Transfer of Deeds Excise to PCRB for Sheriff's liability
- Vote–Budget Transfers FY 2020
- Vote–Amendments to FY 2021 Budget
- Vote–Budget Transfers FY 2021
- Vote–Fuel Oil Bid
- Contract–Fuel Oil Bid

Respectfully submitted,
Nancy O'Rourke
Executive Assistant