

Central Plymouth County Water District Commission

Minutes of Tuesday April 26, 2022

The meeting took place in person at Kingston Town House, 26 Evergreen Street, Kingston and via Zoom video/teleconference due to current COVID-19 social distancing recommendations issued by Governor Charles Baker.

Quorum was reached with two Commissioners voting in affirmative, roll call vote: Commissioner O'Leary – yes, and Commissioner Sotir-yes. Two in the affirmative, the meeting began at 12:04 PM. Chair Zygmunt notified the board she was running 20 minutes later. The meeting was recorded by PAC TV.

Meeting attendees identified included Robert Kenney of the Pembroke Watershed Association, Pine duBois, Executive Director of the Jones River Watershed Association, Samantha Woods, Executive Director of the North and South Rivers Watershed Association, Peter Baird of the Jones River Watershed Association. Attendees via Zoom included Don Barrows of the Monponsett Watershed Association, Joe Callahan, President of the Taunton River Watershed Association, Steve Silva, Secretary of the Taunton Watershed Association, Consultant Kim Groff and Frank Basler, Plymouth County Administrator. Nancy O'Rourke, Executive Assistant, Plymouth County attended and took minutes.

Commissioner O'Leary opened the meeting with a brief background on the CPCWDC and its charge.

Kimberly Groff of Groff Consulting gave an update and power point presentation on the Silver Lake Water Quality Monitoring Project. All reports and power point will be on the CPCWDC website.

Chair Zygmunt arrived.

Commissioner O'Leary requested nominations for Chair for the annual Commission reorganization. Commissioner Sotir nominated Chair Zygmunt to continue as Chair. Chair Zygmunt nominated Commissioner O'Leary. After some discussion, Commissioner O'Leary accepted the nomination to serve as Chair and the board voted by roll call vote: Commissioner O'Leary – yes, Commissioner Sotir-yes, and Chair Zygmunt-yes. Motion passes unanimously.

Commissioner Zygmunt moved to accept the minutes of March 29, 2022. Seconded by Commissioner Sotir. Roll call vote: Commissioner Zygmunt – yes. Commissioner Sotir-yes, and Chair O'Leary-Abstain.

Plymouth County Administrator Frank Basler gave an overview of the Finance Report. The March 31, 2022, bank balance was \$453,578.34. Mr. Basler asked for approval by email of the Commissioners of the below invoices:

- ESS/TRC Group Inc – invoice # dated April 13, 2022, for \$8,004.86 for services rendered through 4/8/22.

Commissioner Zygmunt made a motion to approve the ESS/TRC Group invoice of \$8,004.86 as noted above.

Seconded by Commissioner Sotir. Roll call vote: Commissioner Zygmunt – yes, Commissioner Sotir-yes, and Chair O'Leary – yes. Motion passes unanimously.

- Kimberly Groff Consulting-invoice # 004 dated April 1, 2022, for \$3,300.00 for services rendered through March 31, 2022. Commissioner Zygmunt made a motion to approve the Kimberly Gross Consulting invoice of \$3,300.00 as noted above.

Seconded by Commissioner Sotir. Roll call vote: Commissioner Zygmunt – yes, Commissioner Sotir-yes, and Chair O'Leary – yes. Motion passes unanimously.

County Administrator Basler provided an update on the purchase of a Hydro-dredge for use in Plymouth County. Mr. Basler reports the IFB is to be published this week with bids due May 24th. Pine duBois provided details on specifications. Mr. Basler gave an update on the County Dredge and the success of its use in Barnstable County. Information on the dredge will be available on the CPCWDC website.

Discussion on potential use of ARPA Funds was held with respect to water and sewer infrastructure projects. The consensus is to hire a director to coordinate efforts of all watershed associations, planning agencies and CPCWDC.

The next meeting will be a Zoom meeting on Tuesday, May 31, 2022, at noon.

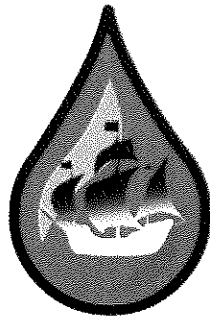
Meeting adjourned at 1:50 P.M.

Submitted by Nancy O'Rourke

CENTRAL PLYMOUTH COUNTY
WATER DISTRICT COMMISSION

44 OBERY STREET, PLYMOUTH, MA 02360

WWW.CENTRALPLYMOUTHCOUNTYMA.GOV



JOANNE ZYGMUNT, CHAIR, BROCKTON
JZYGMUNT@PLYMOUTHCOUNTYMA.GOV

JACK O'LEARY, PLYMPTON
JOLEARY@PLYMOUTHCOUNTYMA.GOV

MARK SOTIR, PEMBROKE
MSOTIR@PLYMOUTHCOUNTYMA.GOV

NOTICE OF MEETING

DATE & TIME: **Tuesday, April 26, 2022, 12:00 pm**

MEETING LOCATION: **In person at Kingston Town Hall, 26 Evergreen Street, Kingston and
Zoom video/Teleconference**

This meeting notice is being filed and posted in each city or town within the Central Plymouth County Water District, pursuant to General Law Chapter 30A, Section 20. Said notice and agenda must be filed in the offices of the city and town clerks within the District **at least 48 hours** prior to such meeting. Such filing and posting shall be the responsibility of the officer calling the meeting.

Filmed by PAC TV. Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81504982638?pwd=aXNZcDVIRnhPeElEQ01YVVR6T1NMZz09>

Password: 126965

Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 646 518 9805
or +1 646 558 8656 or +1 651 372 8299 Webinar ID: 815 0498 2638 Password: 126965

AGENDA

Meeting opening

Introduction of attendees

Background on the CPCWDC and its charge

Update on Silver Lake Water Quality Monitoring Project by Kimberly Groff of Groff Consulting

Update on purchase of Hydraulic Dredge for use in the region, by Pine duBois of Jones River Watershed

Open discussion with area watershed representatives, potential use of ARPA funds by the group, and how to coordinate requests

Annual Commission reorganization

Approval of minutes: Tuesday, March 29, 2022

Finance report and invoice approval

Other business not anticipated by Chair

Adjourn

Posted on Tuesday, April 12, 2022, at 4:00 pm at each of the eight Clerk's offices listed below and the County web site at www.plymouthcountyma.gov

Financial Activity for CPCWDC

3/31/2022	Interest for March	\$	19.49	\$	453,578.34	statement balance 3/31/22 \$453,578.34
3/11/2022	ESS Consulting invoice	\$	(16,563.64)			
2/28/2022	Interest for February	\$	18.32	\$	470,122.49	statement balance 2/28/22 \$470,122.49
2/22/2022	ESS Consulting invoice	\$	(9,851.40)			
1/31/2022	Interest for January	\$	20.38	\$	479,955.57	
1/3/2022	Peter Tuttle final payment #1016	\$	(1,038.00)			
12/31/2021	Interest for December	\$	21.23	\$	480,973.19	statement balance 12/31/21 \$480,973.19
12/29/2021	check 1015, EES Oct and Nov invoices	\$	(20,857.18)			
12/20/2021	check 1017, reimb Basler for web expenses	\$	(283.40)			
11/30/2021	Interest for November	\$	20.64	\$	502,092.54	statement balance 11/30/21 \$502,092.54
10/31/2021	Interest for October	\$	20.00	\$	502,071.90	statement balance 10/31/21 \$502,071.90
10/22/2021	State Earmark	\$	50,000.00	\$	502,051.90	administrative set aside
10/12/2021	ESS Consulting	\$	(21,783.01)	\$	452,051.90	chk# 1014
9/30/2021	Interest for September	\$	19.48	\$	473,834.91	
9/1/2021	Kimberly Groff Assoc	\$	(2,625.00)	\$	473,815.43	chk # 1012
8/31/2021	Interest for August	\$	20.39	\$	476,440.43	statement balance 8/31/21 \$476,440.43
8/25/2021	Frank Basler	\$	(130.76)	\$	476,420.04	
8/25/2021	Plymouth County	\$	(4,730.08)	\$	476,550.80	chk \$1011 for services for FY 21
7/31/2021	Interest for July	\$	20.44	\$	481,280.88	statement balance 7/31/21 \$481,280.88
6/30/2021	Interest for June	\$	19.78	\$	481,260.44	statement balance 6/30/21 \$481,260.44
5/31/2021	Interest for May	\$	20.51	\$	481,240.66	
5/4/2021	Kimberly Groff Assoc	\$	(4,950.00)	\$	481,220.15	
4/30/2021	interest for April	\$	19.98	\$	486,170.15	
3/31/2021	Interest for March	\$	20.64	\$	486,150.17	statement balance 3/31/21 \$486,150.17
2/28/2021	Interest for February	\$	18.65			
1/31/2021	Interest for January	\$	20.64	\$	486,110.88	statement balance 1/31/21 \$486,110.88
12/31/2020	Interest for December	\$	20.60	\$	486,090.24	statement balance 12/31/20 \$486,090.24
12/30/2020	brochure printing and acrylic holders	\$	(213.77)			reimb to Frank chk#
11/30/2020	Interest for November	\$	19.93	\$	486,283.41	statement balance 11/30/20 \$486,283.41
10/31/2020	Interest for October	\$	20.59			
9/30/2020	Interest for September	\$	20.02	\$	486,242.89	statement balance 9/30/20 \$486,497.89 - diff Source4 chk
9/16/2020	invoice for Source4 for brochure final payment	\$	(255.00)			pd #1007 \$255.00
	transfer for County Expenses	\$	(2,805.94)			pd #1008 \$2,805.94
8/31/2020	Interest for August	\$	22.06	\$	489,283.81	statement balance 8/31/20 \$
7/31/2020	Interest for July	\$	41.44	\$	489,261.75	statement balance 7/31/20 \$489,220.31
6/30/2020	Interest for March, April, May, and June	\$	260.56	\$	489,220.31	statement balance 6/30/20 \$489,220.31
2/29/2020	Interest for January and February	\$	240.84	\$	488,959.75	statement balance 2/29/20 \$488,959.75
1/20/2020	reimb to Basler for Weebly invoices #1006	\$	(263.45)			pd #1006 \$263.45
1/20/2020	Madeline M. Smith invoice 11/30/19 #1005	\$	(1,025.00)			pd #1005 \$1,025.00
12/31/2019	Interest December	\$	124.82	\$	490,007.36	statement balance 12/31/2019 \$490,007.36
11/30/2020	Interest November	\$	91.36	\$	489,882.54	statement balance 11/30/2019 \$489,882.54
11/1/2019	Madeline M. Smith invoice 9/30/19 #1004	\$	(1,210.39)			
11/15/2019	DCR Transfer Admin Costs	\$	50,000.00			
11/15/2019	DCR Transfer special earmark	\$	155,000.00			
10/31/2019	Interest October	\$	97.13	\$	286,001.57	
9/30/2019	Interest September	\$	94.13			
8/31/2019	Interest for August	\$	97.66	\$	285,810.31	statement balance 8/31/2019 \$287,565.31
8/27/2019	Madeline M. Smith invoice #1003	\$	(1,755.00)			
6/30/2019	Interest for July	\$	97.63			
6/30/2019	Interest for June	\$	95.57	\$	287,370.02	statement balance 6/30/19 \$287,370.02
5/31/2019	Interest for March, April, and May	\$	302.58			
5/29/2019	Peter Tuttle final payment #1002	\$	(10,860.00)			
4/30/2019	County of Plymouth - Admin FY 19 and Expenses (7/1 to 4/30)	\$	(2,186.33)			email, admin fee \$1,500 for FY 19, and misc services
3/31/2019	interest through March 31, 2019	\$	259.27			
1/22/2019	DCR for water plan	\$	170,000.00			
1/22/2019	DCR for FY 19	\$	50,000.00			
6/1/2018	DCR for FY 18	\$	50,000.00			
5/30/2018	interest through May 31, 2018	\$	138.53			
4/19/2018	Peter Tuttle #1003	\$	(7,950.00)			
3/8/2018	County of Plymouth - FY 18 Admin and Expenses	\$	(1,227.40)			email, bussiness cards, admin fee \$1,000 FY '18
3/8/2018	Corona Environment	\$	(9,900.00)			
1/30/2017	County of Plymouth - FY 17 Admin and Expenses	\$	(1,302.20)			email, bussiness cards, envelopes, admin fee \$1,000 FY '17
5/15/2016	DCR for FY 16	\$	50,000.00			



INVOICE

PAYMENT INSTRUCTIONS: Please pay by ACH or WIRE. Provide Invoice Numbers/Amounts to
ARemitdetail@trccompanies.com

Electronic Funds Payment Details:

Bank Name: Citizens Bank:
US ACH: 211170114
US WIRE: 011500120

Swift Code: CTZIUS33
Account Name: TRC
Account Number: 2232037090

Check Payment Mailing Address: TRC LOCKBOX • P.O. BOX 536282 • PITTSBURGH, PA 15253-5904

Central Plymouth County Water District Commission
44 Obery Street
Plymouth, MA 02360

April 13, 2022
Project No: 016120.0000.0000
Invoice No: 527308
Project Manager: Matthew Ladewig

Project 016120.0000.0000 SILVER LAKE WATER QUALITY MONITORING PROGRAM

Professional Services through April 8, 2022

Phase 000001 ADMINISTRATION AND REPORTING

TRC Personnel

	Hours	Rate	Amount	
Ladewig, Matthew	1.00	215.00	215.00	
Communication Fee			8.60	
Total	1.00		223.60	223.60
Total this Phase				\$223.60

Phase 000002 DEVELOPMENT OF SAP/QAPP

TRC Personnel

	Hours	Rate	Amount	
Ladewig, Matthew	3.25	215.00	698.75	
Latham, Tierney	13.25	95.00	1,258.75	
Communication Fee			78.30	
Total	16.50		2,035.80	2,035.80
Total this Phase				\$2,035.80

Phase 000003 PUBLIC INPUT PLAN

TRC Personnel

	Hours	Rate	Amount	
Latham, Tierney	.25	95.00	23.75	
Communication Fee			.95	
Total	.25		24.70	24.70
Total this Phase				\$24.70

Phase 000004 BATHYMETRIC AND AQUATIC PLANT SURVEYS

TRC Personnel

	Hours	Rate	Amount	
Dehainaut, Scott	1.25	95.00	118.75	
Communication Fee			4.75	
Total	1.25		123.50	123.50
Total this Phase				\$123.50

Project	016120.0000.0000	SILVER LAKE WATER QUALITY MONITORING PRO	Invoice	527308
Phase	000005	WATER COLUMN & WATER QUALITY SAMPLING		
TRC Personnel				
		Hours	Rate	Amount
Bertherman, Joseph		.50	95.00	47.50
Latham, Tierney		10.75	95.00	1,021.25
Nonnenmacher, Nicholas		10.50	95.00	997.50
Ochs, Addison		6.00	95.00	570.00
Communication Fee				105.45
Total		27.75		2,741.70
Subcontractors				
Reimb/Sub-Lab Costs				
3/28/2022	Phoenix Environmental Laboratories Inc			112.00
Total Subcontractors		1.1 times	112.00	123.20
Field Expenses				
Reimb/Non-Sub-Postage/Shipping/Delivery				
2/11/2022	Fedex			87.89
Total Field Expenses		1.1 times	87.89	96.68
Field Equipment & Vehicles				
Company Vehicle - Mileage				
3/28/2022	111.0 Miles @ 0.56			62.16
3/29/2022	117.0 Miles @ 0.56			65.52
Total Units		1.0 times	127.68	127.68
Total this Phase				\$3,089.26

Phase	000006	UPSTREAM AND DOWNSTREAM MONITORING		
TRC Personnel				
		Hours	Rate	Amount
Ladewig, Matthew		1.00	95.00	95.00
Latham, Tierney		.50	95.00	47.50
Nonnenmacher, Nicholas		10.00	95.00	950.00
Ochs, Addison		4.00	95.00	380.00
Communication Fee				58.90
Total		15.50		1,531.40
Subcontractors				
Reimb/Sub-Lab Costs				
3/16/2022	Phoenix Environmental Laboratories Inc			286.00
3/28/2022	Phoenix Environmental Laboratories Inc			512.00
Total Subcontractors		1.1 times	798.00	877.80
Total this Phase				\$2,409.20

Phase	000007	GROUNDWATER ASSESSMENT		
TRC Personnel				
		Hours	Rate	Amount
Ladewig, Matthew		.50	95.00	47.50
Latham, Tierney		.50	95.00	47.50
Communication Fee				3.80
Total		1.00		98.80

Project	016120.0000.0000	SILVER LAKE WATER QUALITY MONITORING PRO	Invoice	527308
Total this Phase				\$98.80
Total this Invoice				\$8,004.86

INVOICE

Kimberly Groff Consulting

27 Pearl Street

Marblehead, MA 01945

Phone: 508-932-5528

Email: Kimberlygroffma@gmail.com

Date: April 1, 2022

Invoice No.: 004

Amount Due: \$3,300

Billing Address

Frank Basler
Administrator, County of Plymouth
44 Obery Street
Plymouth, MA 02360

Project Management and review services to oversee ESS on Silver Lake Monitoring Plan.

Date	time	Description
1/13/22	2	Review Response to comments with Matt on a call, review edits to QAPP
1/15/22	2	Review Response to comments Table doc from Matt
1/18/22	2	Review of revised SAP and QAPP
1/25/22	0.5	Commission Meeting
3/2/22	1.5	MassDEP QAPP comment, call with Matt
3/10/22	6	Review Background DEP SOPs, email sent 3/10 to ESS with direction on the responses to MassDEP comments on the DRAFT QAPP
3/12/22	1	Prepare SNEP Symposium abstract on Silver Lake
3/15/22	0.5	Email correspondence
3/16/22	1	call with Matt L.
3/23/22	2	Call with MassDEP on QAPP, follow-up e-mail to Matt
3/29/22	0.5	Commission Meeting
3/31/22	3	Review revised Silver Lake QAPP
	22	
	\$3,300	