

Central Plymouth County Water District Commission

Minutes of Tuesday February 22, 2022, ZOOM Meeting

The meeting took place via Zoom video/teleconference due to current COVID-19 social distancing recommendations issued by Governor Charles Baker.

Chair Zygmunt opened the meeting. Quorum was reached with two Commissioners voting in affirmative, roll call vote: Commissioner Jack O'Leary – yes and Chair Joanne Zygmunt – yes. The meeting began at 12:02 PM. The meeting was recorded.

Meeting attendees identified included Al DeGirolamo from State Senator Michael Brady's office, Dee from Representative Josh Cutler's office, Kimberly Emberg from the Kingston Board of Selectmen, Don Howard Water Commissioner from the Hanson Water Commission, Pine duBois of Jones River Watershed Association, and Matt Panella from the Kingston Conservation Committee. Frank Basler, Plymouth County, attended and took minutes.

The Chair opened a discussion on the annual reorganization by congratulating Commissioner O'Leary on being appointed to a new three-year term. The committee vote on Chairman was tabled to March so the Commissioner Sotir can participate. At that time, Chair Zygmunt recommended that the commissioners review the bylaws for any needed updates and that Frank include the review on the agenda for next meeting.

Commissioner O'Leary moved to accept the minutes of January 25, 2022, seconded by Chair Zygmunt. Roll call vote: Commissioner O'Leary – yes and Chair Zygmunt – yes. Passes unanimously.

Chair Zygmunt asked Frank Basler for an overview of the Finance Report. The January 31, 2022, bank balance was \$479,955.57. Only one check for \$1,078 to Tuttle Surveyors was paid and interest was earned. Frank Basler asked for approval of the Commissioners of the below invoice.

- ESS/TRC for the February 16 invoice #518340 for \$16,563.64

Commissioner O'Leary made a motion to approve and pay the invoice. Seconded by Chair Zygmunt. Roll call vote: Commissioner O'Leary – yes and Chair Zygmunt – yes. Passes unanimously.

The Chair stated that Kim Groff and ESS are awaiting comments on the SAP and QAPP and will have an update at the next meeting.

Chair Zygmunt then asked for an update on hydro dredge. The MOU with the Massachusetts Fish and Game Division has been signed and forwarded for counter signing. Frank was tied up with three large County RFPS the past few weeks but will be preparing the RFP working with Commissioner O'Leary, the DMF, and Ms. duBois. Frank plans to advertise RFP by the first week of March and have the bids back by mid-April.

The Chair began a discussion about CPCWDC working with other local watershed groups. Nancy O'Rourke at the County office prepared a list and has communicated with the group to hold April 26 as a save the date. Commissioner Sotir will work with Ms. duBois to finalize logistics. The

Commissioners would like to hold this meeting in person and suggested a location in the district. Frank and Nancy will reach out to the Kingston Administrator to see if we can use the Kingston Town Hall as a location to meet. This topic should be kept as agenda item the next two months. The County will also reach out to the Kingston PAC group to see if the meeting can be simulcast or recorded and shown.

The Chair led a discussion concerning diversion approvals as requested by the Town Administrator from Halifax. Jonathan Hobill is the DEP contact for diversion. Ms. duBois stated that the diversion had run as high as 22MM gallons recently. Many citizens are concerned over the high-water level of Monponsett Pond. The chair had discussions with Patrick Hill, the Director of the DPW for the City of Brockton. The Chair will ask Mr. Hobill and Mr. Hill to attend the May meeting for a diversion discussion. Frank shared that Gilbert Amado, the Hanson Health Agent, was concerned about the West Pond water level and flooding of yards causing contamination. Mr. Amado was given Mr. Hobill's contact information.

According to Ms. duBois, diversion needs no approval from the CPCWDC Commissioners from October to May and may run in the 15-17MM gallon range (she was going to check that number). The water can be diverted over the fish ladder or through the 2'x2' sluice gate outlet below the water line. After May, Brockton needs approval to divert from the CPCWDC Commissioners and DEP. Mr. Howard said that beavers building dams were a major problem causing decreased flow down river and backing up the water level. The DFG is now involved in the situation and is helping.

The Chair updated the meeting that she has not received any new information concerning the Brockton water supply agreements and will keep that the topic on the next meeting agenda.

The Commissioners then discussed the CPCWDC goals for 2022. Commissioner O'Leary believes that greater coordination of all involved parties looking at long term adequate water supply is critical. Chair Zygmunt talked about several programs where the Commission could partner with local towns to improve water quality, specifically water vulnerability studies. She also identified the key goals of increased stakeholder engagement, having the Hydrodredge become a reality, and completing work on the Silver Lake water quality study. The Commissioners agreed that commissioning a regional study of water quality, demand, and supply would be beneficial. Commissioner O'Leary would like to see how ARPA funds can be used to this end.

The Chair further discussed ARPA options. Frank recommended looking at www.plymouthcountyARPA.com for details and program overview. The Chair asked to leave the topic as a standing item on the agenda.

Mr. Al DeGirolamo, from Senator Brady's office, stated that requests need to be to him by early March. He shared that the Senator was looking at \$50,000 for administration, \$125,000 to the Town of Halifax for water treatment for Monponsett, but he needed to know about additional needs soon. The Chair asked if a water vulnerability study was possible and continuation of long-term testing at Silver Lake. The Chair will send an estimate to Frank to forward to the Senator's office by early March.

Commissioner O'Leary stated that he will draft a letter to the Governor asking for funding from ARPA or the Infrastructure Bill and will work with Senator Brady's office and Ms. duBois to complete it.

The next meeting will be a Zoom meeting on Tuesday, March 29, 2022, at noon.

Motion to adjourn at 1:30 P.M. Roll call vote: Commissioner O'Leary – yes and Chair Zygmunt – yes. Passes unanimously.

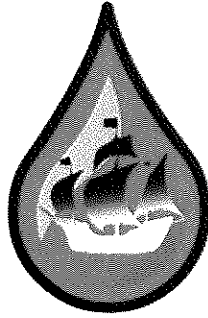
Submitted by Frank Basler

Handouts: Agenda for January 25, 2022, Financial Report as of January 31, 2022, and the ESS invoice #518340.

CENTRAL PLYMOUTH COUNTY
WATER DISTRICT COMMISSION

44 OBERY STREET, PLYMOUTH, MA 02360

WWW.CENTRALPLYMOUTHCOUNTYMA.GOV



JOANNE ZYGMUNT, CHAIR, BROCKTON
JZYGMUNT@PLYMOUTHCOUNTYMA.GOV

JACK O'LEARY, PLYMPTON
JOLEARY@PLYMOUTHCOUNTYMA.GOV

MARK SOTIR, PEMBROKE
MSOTIR@PLYMOUTHCOUNTYMA.GOV

NOTICE OF MEETING

DATE & TIME: **Tuesday, February 22, 2022, 12:00 PM**

MEETING LOCATION: **Zoom video/Teleconference**

This meeting notice is being filed and posted in each city or town within the Central Plymouth County Water District, pursuant to General Law Chapter 30A, Section 20. Said notice and agenda must be filed in the offices of the city and town clerks within the District **at least 48 hours** prior to such meeting. Such filing and posting shall be the responsibility of the officer calling the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81504982638?pwd=aXNZcDVIRnhPeElEQ0lYVVR6TlNMZz09>

Password: 126965

Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 646 518 9805
or +1 646 558 8656 or +1 651 372 8299 Webinar ID: 815 0498 2638 Password: 126965

AGENDA

Meeting opening

Annual Reorganization of Commission, note that Commissioner O'Leary reappointed as Commissioner at February 7 Advisory Brd meeting for three year term.

Approval of minutes: Tuesday, January 25, 2022

Finance report and invoice approval

Update on ESS Project, if necessary

Update and discussion on the purchase of hydrodredge

Watershed meeting follow up – meeting scheduled for April 26, 2022

Diversion approvals and protocols

Update on information on Brockton water supply agreements and possible action

2022 goals for the Commission

Plan development process for ARPA and Infrastructure funds

Other business not anticipated by Chair

Adjourn

Posted on Wednesday, February 16, 2022, at 3:00 PM at each of the eight Clerk's offices listed below and the County web site at www.plymouthcountyma.gov

DRAFT

Central Plymouth County Water District Commission

Minutes of Tuesday January 25, 2022, ZOOM Meeting

The meeting took place via Zoom video/teleconference due to current COVID-19 social distancing recommendations issued by Governor Charles Baker.

Chair Zygmunt opened the meeting. Quorum was reached with two Commissioners voting in affirmative, roll call vote: Commissioner Mark Sotir – yes and Chair Joanne Zygmunt – yes. The meeting began at 12:02 PM. The meeting was recorded.

Meeting attendees identified included Al DeGirolamo from State Senator Michael Brady's office, State Representative Michelle DuBois, Brady Winsten Policy Director for the City of Brockton Mayor Sullivan's Office, Don Howard Water Commissioner from the Hanson Water Commission, Pine duBois of Jones River Watershed Association, Bri Nichols citizen of Brockton and member of Coalition of Social Justice, and Charles Matthewson of WATD. Matt Ladewig from ESS Group, Inc attended as the Silver Lake Water Quality Monitoring Project consultant and consultant Kim Groff from Kimberly Groff Consulting. Frank Basler, Plymouth County, attended and took minutes.

Commissioner Sotir moved to accept the minutes of December 28, 2021, Seconded by Chair Zygmunt. Roll call vote: Commissioner Sotir – yes and Chair Zygmunt – yes. Passes unanimously.

Commissioner Jack O'Leary joined on 12:05.

Chair Zygmunt asked Frank Basler for an overview of the Finance Report. The December 31, 2021, bank balance was \$480,973.19. Frank Basler asked for approval of the Commissioners of the below invoice.

- Kimberly Groff Consulting December 28 invoice #003 for \$3,975.00

Commissioner O'Leary made a motion to approve and pay the invoice. Seconded by Commissioner Sotir. Roll call vote: Commissioner Sotir – yes, Commissioner O'Leary – yes, and Chair Zygmunt – yes. Passes unanimously.

The chair asked Al DeGirolamo from State Senator Michael Brady's office for the schedule related to Massachusetts State budgeting for FY 23. Mr. DeGirolamo stated that requests should be to him prior to May for inclusion in the budget.

Kimberly Groff shared an update on the Silver Lake Water Quality Testing Project with ESS. ESS incorporated the suggestions from the last meeting and updated the QAPP and SAP, along with including all public comments within the document. Ms. Groff suggested that the SAP and QAPP be forwarded to the EPA and DEP by ESS. Matt Ladewig, ESS Group agreed to making the notification and it should take a month or so for feedback from the agencies. The Chair stated that she was very happy with the documents. Commissioner O'Leary stated that after review he is happy with the documents too. Commissioner Sotir echoed the sentiment. Frank will place the updated SAP and QAPP on the CPCWDC website after the meeting and send an email to the communications blast list with a link.

Commissioner O'Leary made a motion to approve the Sampling and Analysis Plan (SAP) as presented. Seconded by Commissioner Sotir. Roll call vote: Commissioner Sotir – yes, Commissioner O'Leary – yes, and Chair Zygmunt – yes. Passes unanimously.

Commissioner O'Leary made a motion to approve the Quality Assurance Project Plan as presented. Seconded by Commissioner Sotir. Roll call vote: Commissioner Sotir – yes, Commissioner O'Leary – yes, and Chair Zygmunt – yes. Passes unanimously.

Chair Zygmunt then asked for an update on hydro dredge. Frank Basler has signed the MOU on behalf of the CPCWDC Commissioners as instructed with the Division of Marine Fisheries and will forward to the DMF and DEP. Frank will be preparing the RFP working with the DMF and Ms. duBois. Ms. duBois thought it would be cost beneficial to purchase the motor and trailer as separate procurements. Frank plans to advertise RFP by February 16 and have the bids back by late March. Commissioner O'Leary made a motion to authorize the RFP as presented. Seconded by Commissioner Sotir. Roll call vote: Commissioner Sotir – yes, Commissioner O'Leary – yes, and Chair Zygmunt – yes. Passes unanimously.

Ms. Pine duBois gave an update on the fish passage and permitting for the dredging at Forge Pond. Consultants Gomez and Sullivan was the sole bidder and was now negotiating the project. The project must be completed by December 31, 2022. Design and permitting should nearly be covered with available funds with \$63,000 in hand and the consultant asking for \$73,000 for a \$10K shortfall. Project completion would cost incremental funds. Brady Winsten, Policy Director for Mayor Sullivan's office, and State Rep DuBois shared that a potential ARPA grant may be a possibility. Ms. duBois will reach out to Rep DuBois and Ms. Winsten to discuss this opportunity and options for funding.

The Chair began a discussion about CPCWDC working with other local watershed groups. The Chair suggested using the April meeting as a forum for the watersheds. Commissioner Sotir will work with Ms. duBois to finalize logistics. The groups should include the Taunton River Watershed, Pembroke River Watershed, the Jones River Watershed, the North and South River Watershed Association as invites. Mass Audubon and Wildlands trust was also suggested and should be invited too. Frank will send emails to the directors of the groups as a save the dates. This topic should be kept as agenda item the next two months.

Diversion approvals request for written policy from Halifax. Chair Zygmunt will work on this for February or the March meeting. Jonathan Hobill is the DEP contact for diversion. Ms. duBois suggested that multiple towns should be involved not just Halifax.

The chair reached out and Mr. Creedon and he stated that he can send the diversion report at any time. Patrick Hill has not replied as of the meeting.

The Chair will keep that the Brockton water supply agreements on the next meeting agenda.

The Chair opened the discussion about ARPA and will leave the topic as a standing item on the agenda.

The next meeting will be a Zoom meeting on Tuesday, February 22, 2022, at noon.

Motion to adjourn at 1:15 P.M. Roll call vote: Commissioner Sotir – yes, Commissioner O'Leary – yes, and Chair Zygmunt – yes. Passes unanimously.

Submitted by Frank Basler

Handouts: Agenda for January 25, 2022, Financial Report as of December 31, 2021, and the Kimberly Groff invoice #0003.

Financial Activity for CPCWDC

1/31/2022	Interest for January	\$	20.38	\$	479,955.57	
1/3/2022	Peter Tuttle final payment #1016	\$	(1,038.00)			statement balance 12/31/21 \$480,973.19
12/31/2021	Interest for December	\$	21.23	\$	480,973.19	
12/29/2021	check 1015, EES Oct and Nov invoices	\$	(20,857.18)			
12/20/2021	check 1017, reimb Basler for web expenses	\$	(283.40)			
11/30/2021	Interest for November	\$	20.64	\$	502,092.54	statement balance 11/30/21 \$502,092.54
10/31/2021	Interest for October	\$	20.00	\$	502,071.90	statement balance 10/31/21 \$502,071.90
10/22/2021	State Earmark	\$	50,000.00	\$	502,051.90	administrative set aside
10/12/2021	ESS Consulting	\$	(21,783.01)	\$	452,051.90	chk# 1014
9/30/2021	Interest for September	\$	19.48	\$	473,834.91	
9/1/2021	Kimberly Groff Assoc	\$	(2,625.00)	\$	473,815.43	chk # 1012
8/31/2021	Interest for August	\$	20.39	\$	476,440.43	statement balance 8/31/21 \$476,440.43
8/25/2021	Frank Basler	\$	(130.76)	\$	476,420.04	
8/25/2021	Plymouth County	\$	(4,730.08)	\$	476,550.80	chk \$1011 for services for FY 21
7/31/2021	Interest for July	\$	20.44	\$	481,280.88	statement balance 7/31/21 \$481,280.88
6/30/2021	Interest for June	\$	19.78	\$	481,260.44	statement balance 6/30/21 \$481,260.44
5/31/2021	Interest for May	\$	20.51	\$	481,240.66	
5/4/2021	Kimberly Groff Assoc	\$	(4,950.00)	\$	481,220.15	
4/30/2021	Interest for April	\$	19.98	\$	486,170.15	
3/31/2021	Interest for March	\$	20.64	\$	486,150.17	statement balance 3/31/21 \$486,150.17
2/28/2021	Interest for February	\$	18.65			
1/31/2021	Interest for January	\$	20.64	\$	486,110.88	statement balance 1/31/21 \$486,110.88
12/31/2020	Interest for December	\$	20.60	\$	486,090.24	statement balance 12/31/20 \$486,304.01
12/30/2020	brochure printing and acrylic holders	\$	(213.77)			reimb to Frank chk#
11/30/2020	Interest for November	\$	19.93	\$	486,283.41	statement balance 11/30/20 \$486,283.41
10/31/2020	Interest for October	\$	20.59			
9/30/2020	Interest for September	\$	20.02	\$	486,242.89	statement balance 9/30/20 \$486,497.89 - diff Source4 chk
9/16/2020	invoice for Source4 for brochure final payment transfer for County Expenses	\$	(255.00)			pd #1007 \$255.00
8/31/2020	Interest for August	\$	(2,805.94)			pd #1008 \$2,805.94
7/31/2020	Interest for July	\$	22.06	\$	489,283.81	statement balance 8/31/20 \$
6/30/2020	Interest for March, April, May, and June	\$	41.44	\$	489,261.75	statement balance 7/31/20 \$489,220.31
2/29/2020	Interest for January and February	\$	260.56	\$	489,220.31	statement balance 6/30/20 \$489,220.31
1/20/2020	reimb to Basler for Weebly invoices #1006	\$	240.84	\$	488,959.75	statement balance 2/29/20 \$488,959.75
1/20/2020	Madeline M. Smith invoice 11/30/19 #1005	\$	(263.45)			pd #1006 \$263.45
12/31/2019	Interest December	\$	(1,025.00)			pd #1005 \$1,025.00
11/30/2020	Interest November	\$	124.82	\$	490,007.36	statement balance 12/31/2019 \$490,007.36
11/1/2019	Madeline M. Smith invoice 9/30/19 #1004	\$	91.36	\$	489,882.54	statement balance 11/30/2019 \$489,882.54
11/15/2019	DCR Transfer Admin Costs	\$	(1,210.39)			
11/15/2019	DCR Transfer special earmark	\$	50,000.00			
10/31/2019	Interest October	\$	155,000.00			
9/30/2019	Interest September	\$	97.13	\$	286,001.57	
8/31/2019	Interest for August	\$	94.13			
8/7/2019	Madeline M. Smith invoice #1003	\$	97.66	\$	285,810.31	statement balance 8/31/2019 \$287,565.31
6/30/2019	Interest for July	\$	(1,755.00)			
6/30/2019	Interest for June	\$	97.63			
5/31/2019	Interest for March, April, and May	\$	95.57	\$	287,370.02	statement balance 6/30/19 \$287,370.02
5/29/2019	Peter Tuttle final payment #1002	\$	302.58			
4/30/2019	County of Plymouth - Admin FY 19 and Expenses (7/1 to 4/30)	\$	(10,860.00)			email, admin fee \$1,500 for FY 19, and misc services
3/31/2019	interest through March 31, 2019	\$	(2,186.33)			
1/22/2019	DCR for water plan	\$	259.27			
1/22/2019	DCR for FY 19	\$	170,000.00			
6/1/2018	DCR for FY 18	\$	50,000.00			
5/30/2018	interest through May 31, 2018	\$	138.53			
4/19/2018	Peter Tuttle #1003	\$	(7,950.00)			email, bussiness cards, admin fee \$1,000 FY '18
3/8/2018	County of Plymouth - FY 18 Admin and Expenses	\$	(1,227.40)			
3/8/2018	Corona Environment	\$	(9,900.00)			
1/30/2017	County of Plymouth - FY 17 Admin and Expenses	\$	(1,302.20)			email, bussiness cards, envelopes, admin fee \$1,000 FY '17
5/15/2016	DCR for FY 16	\$	50,000.00			

2/22/2022



February 2022

We are pleased to inform you that effective January 1, 2022, ESS Group (ESS) has become part of TRC Environmental Corporation (TRC), a member of the TRC family of companies, headquartered in Windsor, Connecticut. This new partnership will enable us to better meet the growing demands of the markets we serve, and you will continue to receive the same quality services ESS has always provided to its customers. We value your business and look forward to supporting your needs with more combined resources under our current contracts and with future opportunities.

As part of this transition, we ask that you change payment/banking information from ESS to TRC as the remittance detail below indicates. You should use the new wire and ACH instructions below immediately.

Wire and ACH Instructions:	
Beneficiary Account Number:	2232037090
Beneficiary Account Name:	TRC
Bank Codes:	
ACH ABA No:	011500120 (Wires only)
Routing #:	211170114 (ACH only)
Swift Code No:	CTZIUS33
Bank Name:	Citizens
Remittance Detail Email:	Arremitdetail@TRCSolutions.com
TRC Contact:	Dawn Dostie
TRC Contact Phone Number:	207-620-3856

<u>VIA OVERNIGHT DELIVERY</u>	<u>United Postal Service:</u>
TRC Lockbox Attn: 536282 307 23 rd Street Extension, Suite 950 Pittsburgh, PA 15215 (877) 550-5933	TRC Lockbox PO Box 536282 Pittsburgh, PA 15253-5904

Please reference invoice number if applicable.

Please feel free to contact Dawn Dostie: ddostie@trccompanies.com or 207-620-3856 with any questions about invoicing or payment. Please contact your ESS project manager if you have contracting questions.

Sincerely,

TRC's Accounts Receivable and Collections Team

21 Griffin Road North, Windsor, CT 06095
T: 860-298-9692 | F: 860-298-6399 |
www.trccompanies.com

TRCcompanies.com

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. TRC Environmental Corporation	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) 5 <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 21 Griffin Road North 6 City, state, and ZIP code Windsor, CT 06095 7 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		
or									
Employer identification number									
0	6			-	0	8	6	1	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ► *Portia Harrison*

Date ► **02/16/2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



INVOICE

PAYMENT INSTRUCTIONS: Please pay by ACH or WIRE. Provide Invoice Numbers/Amounts to
ARremitdetail@trccompanies.com

Electronic Funds Payment Details:

Bank Name: Citizens Bank:
US ACH: 211170114
US WIRE: 011500120

Swift Code: CTZIUS33
Account Name: TRC
Account Number: 2232037090

Check Payment Mailing Address: TRC LOCKBOX • P.O. BOX 536282 • PITTSBURGH, PA 15253-5904

Central Plymouth County Water District Commission
44 Obery Street
Plymouth, MA 02360

February 16, 2022
Project No: 016120.0000.0000
Invoice No: 518340
Project Manager: Matthew Ladewig

Project 016120.0000.0000 SILVER LAKE WATER QUALITY MONITORING PROGRAM

Professional Services through February 4, 2022

Phase 000001 ADMINISTRATION AND REPORTING

TRC Personnel

	Hours	Rate	Amount	
Hershberger, Jeffrey	.25	185.00	46.25	
Ladewig, Matthew	6.75	215.00	1,451.25	
Communication Fee			59.90	
Total	7.00		1,557.40	1,557.40
Total this Phase				\$1,557.40

Phase 000002 DEVELOPMENT OF SAP/QAPP

TRC Personnel

	Hours	Rate	Amount	
Hershberger, Jeffrey	.50	185.00	92.50	
Ladewig, Matthew	7.50	215.00	1,612.50	
Latham, Tierney	21.75	95.00	2,066.25	
Ochs, Addison	1.00	130.00	130.00	
Communication Fee			156.05	
Total	30.75		4,057.30	4,057.30
Total this Phase				\$4,057.30

Phase 000003 PUBLIC INPUT PLAN

TRC Personnel

	Hours	Rate	Amount	
Ladewig, Matthew	.75	215.00	161.25	
Latham, Tierney	16.50	95.00	1,567.50	
Communication Fee			69.15	
Total	17.25		1,797.90	1,797.90
Total this Phase				\$1,797.90

Phase 000004 BATHYMETRIC AND AQUATIC PLANT SURVEYS

Project	016120.0000.0000	SILVER LAKE WATER QUALITY MONITORING PRO	Invoice	518340
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TRC Personnel

	Hours	Rate	Amount	
Dehainaut, Scott	1.00	95.00	95.00	
Latham, Tierney	5.75	95.00	546.25	
Communication Fee			25.65	
Total	6.75		666.90	666.90
			Total this Phase	\$666.90

Phase 000005 WATER COLUMN & WATER QUALITY SAMPLING

TRC Personnel

	Hours	Rate	Amount	
Bertherman, Joseph	16.50	95.00	1,567.50	
Nonnenmacher, Nicholas	27.00	95.00	2,565.00	
Ochs, Addison	2.00	95.00	190.00	
Communication Fee			172.90	
Total	45.50		4,495.40	4,495.40

Field Expenses

Reimb/Non-Sub-Mileage				
12/15/2021	Expense, Miscellaneous Project		62.22	
Total Field Expenses		1.1 times	62.22	68.44
			Total this Phase	\$4,563.84

Phase 000006 UPSTREAM AND DOWNSTREAM MONITORING

TRC Personnel

	Hours	Rate	Amount	
Bertherman, Joseph	17.25	95.00	1,638.75	
Latham, Tierney	4.50	95.00	427.50	
Nonnenmacher, Nick	9.00	95.00	855.00	
Communication Fee			116.85	
Total	30.75		3,038.10	3,038.10

Subcontractors

Reimb/Sub-Lab Costs				
12/23/2021	PHOENIX ENVIRONMENTAL LABS, INC		600.00	
1/31/2022	Alpha Analytical Inc (MA)		202.00	
Total Subcontractors		1.1 times	802.00	882.20
			Total this Phase	\$3,920.30
			Total this Invoice	\$16,563.64